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SPECIAL TOWN MEETING
JANUARY 13, 2003**

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COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on December 19, 2002 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Town Meeting Warrant in the following public places within the Town of Reading:

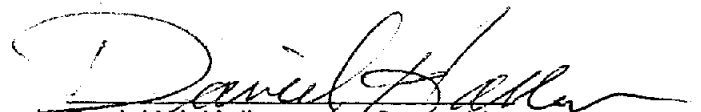
- Precinct 1 J. Warren Killam School, 333 Charles Street
- Precinct 2 Registry of Motor Vehicles, 275 Salem Street
- Precinct 3 Reading Police Station, 15 Union Street
- Precinct 4 Joshua Eaton School, 365 Summer Avenue
- Precinct 5 Town Hall, 16 Lowell Street
- Precinct 6 Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7 Reading Library, Local History Room, 64 Middlesex Avenue
- Precinct 8 Charles Mobil on the Run, 1330 Main Street

The date of posting being not less than fourteen (14) days prior to January 13, 2003, the date set for the Special Town Meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of December 30, 2002.

A true copy. Attest:


Cheryl A. Johnson, Town Clerk


Daniel W. Halloran Jr., Constable

**SPECIAL TOWN MEETING
(Seal)
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet at the Reading Memorial High School Auditorium, 62 Oakland Road in said Reading, on Monday, January 13, 2003, at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Conservation Commission, Town Manager and any other Board or Special Committee.

Board of Selectmen

Background: This Article appears on the Warrant of every Town Meeting. There are no known reports to be given under this Article.

Finance Committee Report: No report.

Bylaw Committee Report: No report.

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ARTICLE 2 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

Background: This Article is included on the Warrant for all Town Meetings.

One instruction may be given which would be to extend the deadline for passing papers for the sale of the former landfill.

At this time, it is expected that the passing of papers will be on or about January 15, 2003.

Finance Committee Report: No report.

Bylaw Committee Report: No report.

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ARTICLE 3 To see if the Town will vote to amend the FY 2003 – FY 2012, Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

Background: This Article appears on the Warrant for every Town Meeting. At this Town Meeting, an amendment to the adopted Capital Improvements Program will be needed by adding project

“**BL-S-19 NEW ELEM. SCHOOL ADDITIONAL FUNDING 2500 CO**”, which indicates an increase in debt authorization in the amount of \$2,500,000, subject to a debt exclusion vote. This is the subject matter of Article 6 on this Warrant.

The Capital Improvements Program attached to this report shows the change that would be required.

No change is needed for the RMHS project, which is already in the Capital Improvement Program (B-S-011) in two line items for a total of \$59.5 million. This amount is greater than that proposed in Article 5, and therefore no action is required.

Finance Committee Report: The Finance Committee recommends the subject matter of this Article by a vote of 9-0-0.

A Town Bylaw requires that, prior to consideration of any capital project by Town Meeting, the capital project must be included in the Town’s Capital Improvements Program. Placement in the Capital Improvements Program does not authorize spending – it merely allows Town Meeting to consider whether or not to approve funding the projects listed.

Bylaw Committee Report: No report.

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ARTICLE 4 To see if the Town will vote to raise by borrowing, whether in anticipation of reimbursement from the State under Chapter 44, Section 6, Massachusetts General Laws, or pursuant to any other enabling authority, the sum of one million eight hundred thousand dollars (\$1,800,000) for the improvement to Walkers Brook Drive and related areas pursuant to the approved PWED grant for this purpose, or take any other action with respect thereto.

Board of Selectmen

Background: The Town is the successful recipient of a Public Works Economic Development grant from the Commonwealth of Massachusetts (PWED) in the amount of \$1,800,000 for the improvements to Walkers Brook Drive as part of the development of the landfill site. The Town has received the grant announcement, and has executed all documents related to the grant. The grant is given as a reimbursement to the Town, and therefore the Town needs to set up the project exactly like a Chapter 90 project. It is not expected that the Town will need to sell any debt for the project, but the authorization is needed in the event that reimbursements are not made on time.

Finance Committee Report: The Finance Committee recommends this Article by a vote of 9-0-0. The PWED grant is integral to the landfill closure and redevelopment. The action under this Article is similar to the annual Article for Chapter 90 funding, and is needed in order to accept and expend the grant funds.

Bylaw Committee Report: No report.

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ARTICLE 5 To see what sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate for the purpose of making extraordinary repairs and/or additions to the Reading Memorial High School at 62 Oakland Road, including the costs of engineering and architectural fees, plans, documents, cost estimates, and related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the School Committee; and to see if the Town will vote to authorize the School Building Committee, the School Committee, or any other agency of the Town to file applications for a grant or grants to be used to defray the cost of all or any part of the cost of the project; and to see if the Town will vote to authorize the School Committee to enter into all contracts and agreements as may be necessary to carry out the purposes of this Article; provided however that any borrowing authorized by this Article and any appropriation subject to this Article shall be contingent upon the passage of a debt exclusion referendum question under General Laws Chapter 59 s 21c within 90 days of the close of this Special Town Meeting; or take any other action with respect thereto.

School Building Committee

Background: The background to this Article is included in the Appendix to this report, and is submitted by the School Building Committee.

Finance Committee Report: The Finance Committee recommends this Article by a vote of 9-0-0. The FINCOM believes that renovation of the Reading Memorial High School is an important project.

The project is included in the 10 year Capital Improvements Program. The Special Election scheduled tentatively for February 25th will allow the voters to decide whether this is the proper project for this building.

Bylaw Committee Report: No report.

ARTICLE 6 To see what additional sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate for the purpose of constructing a new school and associated recreational facilities:

On land off Dividence Road shown on Reading Board of Assessor's Rev. January 1, 1981 Map 207 as Lot 3 consisting of 2.0 acres and Lot 4 consisting of 9.6 acres, which land was acquired by the Town for school and recreation purposes by order of taking dated April 13, 1970, recorded in the Middlesex South District Registry of Deeds in Book 11831, Page 432,

including the costs of original furnishings and equipment, landscaping, paving and other site improvements, engineering and architectural fees, plans and specifications, inspection fees, relocation costs, contingencies and related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the School Committee, as an addition to, and in conjunction with, the sum authorized by vote under Article 4 of the Warrant for the Special Town Meeting of December 7, 1998; and to see if the Town will vote to authorize the School Committee or any other agency of the Town to file applications for a grant or grants to be used to defray all or any part of the cost of construction and related matters of said new school and associated recreational facilities, and to see if the Town will vote to authorize the School Committee to enter into all contracts and agreements as may be necessary to carry out the purposes of this Article; provided however that any borrowing authorized by

this Article and any appropriation subject to this Article shall be contingent upon the passage of a debt exclusion referendum question under General Laws Chapter 59 s 21c within 90 days of the close of this Special Town Meeting; or take any other action with respect thereto.

School Committee

Background: The background for this Article is included in the Appendix to this report.

Finance Committee Report: The Finance Committee recommends the subject matter of this Article by a vote of 9-0-0.

The funding schedule for the already committed funding (\$9.1 million) for this project is a 66% reimbursement from the State. An additional \$2.5 million is needed to do the project. This additional \$2.5 million will not be subject to State reimbursement because the State has not increased the allowable cost per square foot to keep up with inflation.

The current schedule would have State reimbursement beginning in 3 or 4 years. The Town has already voted that it wants to proceed with this project. Litigation has held up the schedule for construction. The litigation is at a point whereby the Town can proceed with the project with no risk.

Bylaw Committee Report: No report.

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ARTICLE 7 To see if the Town will vote to amend one or more of the votes taken under Article 12 of the Warrant of the Annual Town Meeting of April 22, 2002, relating to the Fiscal Year 2003 Municipal Budget, and see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate as the result of any such amended votes for the operation of the Town and its government, or take any other action with respect thereto.

Board of Selectmen

Background: In the event that either or both of Articles 5 and 6 are approved by Town Meeting, the Board of Selectmen has voted to hold a Special Election in February for the voters to determine whether or not to approve the debt exclusions for either or both of these two projects.

The Town has approved a budget for the current fiscal year for elections and registration based on the three scheduled elections. There is no money in the budget for a Special Election.

Therefore, an amendment to the existing Elections and Registration budget in the amount of \$13,500 will be needed to fund the cost of a Special Election.

The funding of the Election would be from Free Cash, which has a current balance of over \$1,200,000.

Finance Committee Report: The Finance Committee recommends the subject matter of this Article by a vote of 9-0-0. If Town Meeting approves either or both of Articles 5 and 6, the Board of Selectmen has agreed to hold a Special Election in February. The cost of a Special Election is approximately \$13,500 and was not planned as part of the FY 2003 operating budget.

Bylaw Committee Report: No report.

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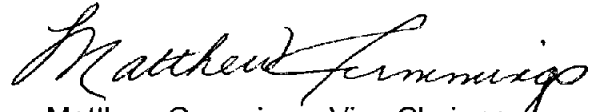
and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to January 13, 2003, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

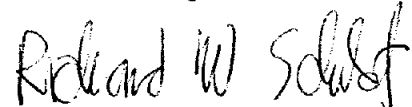
Given under our hands this 17th day of December, 2002.



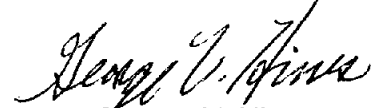
Camille W. Anthony, Chairman



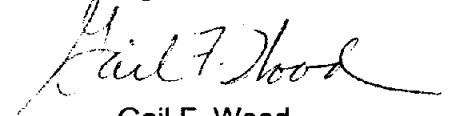
Matthew Cummings, Vice Chairman



Richard W. Schubert, Secretary




George V. Hines



Gail F. Wood

SELECTMEN OF READING



Daniel W. Halloran Jr., Constable

TOWN OF READING MASSACHUSETTS
 TEN YEAR CAPITAL IMPROVEMENT PROGRAM
 FISCAL YEARS 2003 THROUGH 2012

| PROJECT | DESCRIPTION | FY03 | FY04 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | TOTAL |
|--------------------|--------------------------|---------|---------|--------|--------|--------|--------|--------|--------|--------|--------|----------|
| SOURCE OF FUNDING: | | | | | | | | | | | | |
| A | ANNUAL APPROPRIATION | 55.0 | 60.0 | 149.8 | 212.6 | 243.1 | 312.0 | 327.4 | 413.0 | 418.4 | 400.0 | 2591.3 |
| B | BETTERMENT | | | | | | | | | | | |
| CO | CAPITAL/DEBT EXCL. OVRD. | 62744.0 | 8902.0 | 1525.0 | 2688.0 | 811.0 | 642.0 | 636.0 | 717.0 | 949.0 | 1383.0 | 80997.0 |
| C | SALE OF CEMETERY LOTS | | | | | | | | | | | |
| D | DEBT TO BE AUTHORIZED | | | | | | | | | | | |
| E | ENTERPRISE APPROP. | 1617.5 | 825.6 | 909.0 | 123.5 | 170.6 | 195.0 | 598.4 | 382.0 | 341.0 | | 5162.6 |
| ED | ENTERPRISE DEBT | 8922.0 | | | 1150.0 | | | | | | | 10072.0 |
| G | GRANT OUTSIDE FUNDING | 2643.0 | 900.0 | 145.0 | 249.0 | 155.0 | 251.0 | 155.0 | 249.0 | 160.0 | 261.0 | 5168.0 |
| S | SALE OF REAL ESTATE | 374.7 | 406.0 | 365.0 | 365.6 | 378.0 | 367.0 | 423.5 | 362.0 | 385.0 | 362.1 | 3788.9 |
| R | REVOLVING FUND | | | | | | | | | | | |
| U | REQUESTED, BUT UNFUNDED | | | | | | | | | | | |
| | | 76356.2 | 11093.6 | 3093.8 | 4788.7 | 1757.7 | 1767.0 | 2140.3 | 2123.0 | 2253.4 | 2406.1 | 107779.8 |

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2003 THROUGH 2012

PAGE 1

| PROJECT | DESCRIPTION | FY03 | FY04 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | TOTAL |
|----------|----------------------|---------|--------|-------|--------|-------|-------|------|-------|-------|-------|---------|
| B-S-011 | RMHS RENOVATION | 56000.0 | | | | | | | | | | 56000.0 |
| B-S-011 | RMHS Renov. (Arch.) | 3500.0 | | | | | | | | | | 3500.0 |
| B-S-018 | KILLAM RENOVATION | | 6930.0 | | | | | | | | | 6930.0 |
| B-S-018 | Killam Renov. (Arch) | | 379.0 | | | | | | | | | 379.0 |
| B-S-019 | NEW ELEM. SCHOOL AD | 2500.0 | | | | | | | | | | 2500.0 |
| | | 62000.0 | 7309.0 | | | | | | | | | 69309.0 |
| BL-T-004 | DPW GARAGE EXPANSIO | | 500.0 | | | | | | | | | 500.0 |
| BL-T-007 | TOWN BUILDINGS MAIN | 84.7 | | 50.0 | 40.0 | 50.0 | 50.0 | 50.0 | 50.0 | 50.0 | 50.0 | 474.7 |
| BL-T-010 | Library Expansion | | | 100.0 | 1080.0 | | | | | | | 1180.0 |
| SUBTOTAL | TOWN BLDG | 84.7 | 500.0 | 150.0 | 1120.0 | 50.0 | 50.0 | 50.0 | 50.0 | 50.0 | 50.0 | 2154.7 |
| CD- -001 | Acquire Open Space | | 100.0 | | 100.0 | | 100.0 | | 100.0 | | 100.0 | 500.0 |
| | | | 100.0 | | 100.0 | | 100.0 | | 100.0 | | 100.0 | 500.0 |
| FN- -001 | GEOGRAPHIC INFORMAT | 15.0 | | | | | | | | | | 15.0 |
| FN- -001 | GEOGRAPHIC INFORMAT | 30.0 | | 50.0 | 30.0 | | 50.0 | | 50.0 | | 50.0 | 260.0 |
| FN- -002 | COMPUTER EQUIPMENT | | | | 30.0 | 75.0 | | 50.0 | | 25.0 | 25.0 | 205.0 |
| FN- -003 | COMPUTER SOFTWARE U | | 40.0 | | | | | | | | | 40.0 |
| SUBTOTAL | FINANCE | 45.0 | 40.0 | 50.0 | 60.0 | 75.0 | 50.0 | 50.0 | 50.0 | 25.0 | 75.0 | 520.0 |
| GS- -004 | Flexible Account | 10.0 | 8.0 | 5.0 | 10.0 | 10.0 | 8.0 | 10.0 | 10.0 | 10.0 | 10.0 | 91.0 |
| SUBTOTAL | GENERAL | 10.0 | 8.0 | 5.0 | 10.0 | 10.0 | 8.0 | 10.0 | 10.0 | 10.0 | 10.0 | 91.0 |
| LB- -001 | Replace Computer Eq | | 3.0 | 10.0 | 13.0 | 13.0 | 10.0 | 13.0 | 13.0 | 13.0 | 13.0 | 101.0 |
| LB- -002 | Circulation System | | | 24.0 | 24.0 | | | | | | | 48.0 |
| LB- -005 | Furnishings | | | | | | 5.0 | | 8.0 | | 8.0 | 21.0 |
| SUBTOTAL | LIBRARY | | 3.0 | 34.0 | 37.0 | 13.0 | 15.0 | 13.0 | 21.0 | 13.0 | 21.0 | 170.0 |
| PS-F-001 | REPLACE PUMPER ENGI | | | | 260.0 | | | | | 294.0 | | 554.0 |
| PS-F-003 | REPLACE LADDER TRUC | | | | | | | | | 700.0 | | 700.0 |
| PS-F-004 | REPLACE AMBULANCE 1 | | | | | 130.0 | | | | 147.1 | | 277.1 |
| PS-F-005 | REPLACE DIFIBRILLAT | | | 14.0 | | | | | | | | 14.0 |
| PS-F-006 | REPLACE RESCUE TOOL | | | | 27.1 | | | | | | | 27.1 |
| PS-F-007 | REPLACE THERMAL IMA | | | | | | 53.0 | | | | | 53.0 |
| PS-F-008 | REPLACE PASSENGER VE | | | 31.0 | | | | | | 36.0 | | 67.0 |
| PS-F-009 | REPLACE FIRE HOSE | 5.0 | | | 7.0 | | | | | | | 12.0 |
| PS-F-011 | PURCHASE SKID PUMP | | | | 9.5 | | | | | | | 9.5 |
| PS-F-012 | REPLACE PICK-UP TRU | | | | 25.6 | | | | 29.5 | | | 55.1 |
| PS-F-013 | REPLACE ALARM TRUCK | | | | | | | | | | 66.0 | 66.0 |
| PS-F-014 | REPLACE TURNOUT GEA | 15.0 | | | | | 25.0 | 25.0 | | | | 65.0 |
| PS-F-015 | REPLACE RADIOS | | | | | | | | 90.0 | | | 90.0 |

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2003 THROUGH 2012

PAGE 2

| PROJECT | DESCRIPTION | FY03 | FY04 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | TOTAL |
|----------------------|---------------------|--------|----------|----------|----------|---------|--------|---------|---------|---------|---------|--------|
| PS-F-016 | REPLACE BREATHING A | | | | | | | | | | 60.0 A | 60.0 |
| SUBTOTAL FIRE | | 20.0 | | 45.0 | 329.2 | 130.0 | 78.0 | 54.5 | 90.0 | 330.0 | 973.1 | 2049.8 |
| PS-P-001 | REPLACE COMPUTER EQ | | 12.0 A | | 10.0 A | | 11.0 A | | 12.0 A | | 13.0 A | 58.0 |
| PS-P-002 | REPLACE DISPATCH EQ | | 228.0 S | | | | | | | | | 228.0 |
| SUBTOTAL POLICE | | | 240.0 | | 10.0 | | 11.0 | | 12.0 | | 13.0 | 286.0 |
| PW-A-001 | Pavement Mgt. Syste | | | | 15.0 CO | | | | | | | 15.0 |
| PW-A-002 | Drainage (Storm Wat | | | 50.0 S | 50.0 S | | | | | | | 100.0 |
| SUBTOTAL DPW ADMIN. | | | | 50.0 | 65.0 | | | | | | | 115.0 |
| PW-D-006 | Saugus River Design | | 100.0 CO | | | | | 75.0 CO | | | | 175.0 |
| PW-D-006 | Saugus River Improv | | | 700.0 CO | 550.0 CO | | | | | | | 1250.0 |
| PW-D-023 | General Drainage | | | 10.0 A | 12.0 A | 15.0 A | 12.0 A | 15.0 A | 15.0 A | 15.0 A | 15.0 A | 109.0 |
| PW-D-040 | Abajona River Impro | | 210.0 CO | | 50.0 CO | | | | | | | 260.0 |
| SUBTOTAL DPW DRAIN. | | | 310.0 | 710.0 | 612.0 | 15.0 | 12.0 | 90.0 | 15.0 | 15.0 | 15.0 | 1794.0 |
| PW-E-002 | DUMP TRUCKS | 70.0 S | | 72.0 S | 45.0 S | 73.0 S | | | 73.0 A | 73.0 A | | 406.0 |
| PW-E-011 | SIDEWALK PLOWS | | | | | | 69.0 A | 70.0 A | | | | 139.0 |
| PW-E-015 | PICKUPS & VANS | | | | 50.0 S | | 35.0 A | | 63.0 A | | 65.0 A | 213.0 |
| PW-E-023 | Building Maint. Veh | | | | 34.0 S | | 37.0 A | | 39.0 S | | | 110.0 |
| PW-E-026 | Lawn Mowers | | | 73.0 S | 8.0 S | 8.0 A | 8.0 S | 8.0 A | 8.0 S | 8.0 S | | 121.0 |
| PW-E-033 | Snow Plows | | | | 28.0 S | | | 14.0 S | | | | 42.0 |
| PW-E-035 | Street Sweeper | | 125.0 S | | | | | | | | | 125.0 |
| PW-E-043 | Rack Spray Truck | | | | | | | | | 92.0 S | | 92.0 |
| PW-E-044 | Sanders | | | | 25.0 S | | 21.0 S | | | | | 46.0 |
| PW-E-046 | Loaders | | | | | 130.0 S | 65.0 S | | 135.0 S | 135.0 S | | 465.0 |
| PW-E-053 | Bucket Truck | | | | | 90.0 S | | | | | | 90.0 |
| PW-E-055 | Chipper | | | | | 45.0 A | | | | | | 45.0 |
| PW-E-076 | Roller | | | | | | 50.0 A | | | | | 50.0 |
| PW-E-078 | Grader | | | | | | | | | 140.0 A | | 140.0 |
| PW-E-082 | Screenner | | | | | | | 75.0 S | | | | 75.0 |
| PW-E-085 | Pavement Spreader | | | | | | | 90.0 S | | | | 90.0 |
| SUBTOTAL - EQUIPMENT | | 70.0 | 125.0 | 145.0 | 190.0 | 346.0 | 285.0 | 257.0 | 318.0 | 448.0 | 65.0 | 2249.0 |
| PW-P-002 | Field Lighting | | | | | | | 130.0 A | | | | 130.0 |
| PW-P-003 | RMHS New Fields | | 100.0 G | | | | | | | | | 100.0 |
| PW-P-004 | RECOM PLAYGROUND - | | | 20.0 S | 15.0 S | 21.3 A | 20.0 S | 15.0 S | 9.0 S | | 40.0 S | 140.3 |
| PW-P-007 | Shade Tree Replacem | | | 5.8 A | | 5.8 A | | 6.4 A | | 6.4 A | | 24.4 |
| SUBTOTAL PARKS | | | 100.0 | 25.8 | 15.0 | 27.1 | 20.0 | 151.4 | 9.0 | 6.4 | 40.0 | 394.7 |
| PW-R-001 | SIDEWALK AND CURB | 75.0 S | | 50.0 S | 35.0 S | 35.0 S | 50.0 S | 50.0 S | 100.0 S | 100.0 S | 100.0 S | 595.0 |

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2003 THROUGH 2012

PAGE 3

| PROJECT | DESCRIPTION | FY03 | FY04 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | TOTAL |
|----------|---------------------|----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--------|
| PW-R-006 | DOWNTOWN IMPR. | 1100.0 G | 600.0 G | | | | | | | | | 1700.0 |
| PW-R-006 | Street Seal/Patch | 219.0 CO | 75.0 CO | 25.0 CO | 25.0 CO | 25.0 CO | 25.0 CO | 25.0 CO | 25.0 CO | 25.0 CO | 25.0 CO | 494.0 |
| PW-R-007 | OVERLAY ARTHUR B LO | | | | 24.0 CO | | | | | | | 24.0 |
| PW-R-007 | OVERLAY AUBURN STRE | 15.0 CO | | | | | | | | | | 15.0 |
| PW-R-007 | OVERLAY AVON STREET | | | | 13.0 CO | | | | | | | 13.0 |
| PW-R-007 | OVERLAY BALSAM ROAD | 14.0 CO | | | | | | | | | | 14.0 |
| PW-R-007 | OVERLAY BEAVER ROAD | 22.0 CO | | | 49.0 CO | | | | | | | 71.0 |
| PW-R-007 | OVERLAY BEVERLY ROA | | | | | | 10.0 CO | | | | | 10.0 |
| PW-R-007 | OVERLAY BOYCE STREE | | | 9.0 CO | | | | | | | | 9.0 |
| PW-R-007 | OVERLAY CALIFORNIA | | | | 11.0 CO | | | | | | | 11.0 |
| PW-R-007 | OVERLAY CENTER AVE | 8.0 CO | | | | | | | | | | 8.0 |
| PW-R-007 | OVERLAY CHUTE STREE | | | 21.0 G | | | | | | | | 21.0 |
| PW-R-007 | OVERLAY COUNTY ROAD | | | 16.0 CO | | | | | | | | 16.0 |
| PW-R-007 | OVERLAY COVEY HILL | 36.0 CO | | | | | | | | | | 36.0 |
| PW-R-007 | OVERLAY CUMBERLAND | | | 12.0 CO | | | | | | | | 12.0 |
| PW-R-007 | OVERLAY DUDLEY STRE | | | | 22.0 G | | | | | | | 22.0 |
| PW-R-007 | OVERLAY DUSTIN ROAD | | | | | | | 11.0 CO | | | | 11.0 |
| PW-R-007 | OVERLAY FAIRMOUNT R | | | | 12.0 G | | | | | | | 12.0 |
| PW-R-007 | OVERLAY FIELDING RO | | | | | 7.0 CO | | | | | | 7.0 |
| PW-R-007 | OVERLAY FRANKLIN ST | | | 35.0 CO | | | | | | | | 35.0 |
| PW-R-007 | OVERLAY FREMONT STR | | | 14.0 G | | | | | | | | 14.0 |
| PW-R-007 | OVERLAY FULTON STRE | | | 3.0 CO | | | | | | | | 3.0 |
| PW-R-007 | OVERLAY GLEASON ROA | | | 51.0 CO | | | | | | | | 51.0 |
| PW-R-007 | OVERLAY GLEN ROAD | | | 12.0 CO | | | | | | | | 12.0 |
| PW-R-007 | OVERLAY GLENMERE CI | | | 13.0 CO | | | | | | | | 13.0 |
| PW-R-007 | OVERLAY GOULD STREE | | | 11.0 CO | | | | | | | | 11.0 |
| PW-R-007 | OVERLAY GRANGER AVE | | | | 16.0 CO | | | | | | | 16.0 |
| PW-R-007 | OVERLAY GREEN STREE | | | 27.0 CO | 16.0 CO | | | | | | | 43.0 |
| PW-R-007 | OVERLAY GROVE STREE | 128.0 G | | | | | | | | | | 128.0 |
| PW-R-007 | OVERLAY HANSCOM AVE | | | 37.0 CO | | | | | | | | 37.0 |
| PW-R-007 | OVERLAY HARRIMAN AV | | | 7.0 CO | | | | | | | | 7.0 |
| PW-R-007 | OVERLAY HARVARD STR | | | 21.0 CO | | | | | | | | 21.0 |
| PW-R-007 | OVERLAY HAVEN STREE | | | 61.0 CO | | | | | | | | 61.0 |
| PW-R-007 | OVERLAY HOPKINS STR | 16.0 CO | | | | | | | | | | 16.0 |
| PW-R-007 | OVERLAY IRVING STRE | | | | 14.0 CO | | | | | | | 14.0 |
| PW-R-007 | OVERLAY JOHN CARVER | | | | 18.0 CO | | | | | | | 18.0 |
| PW-R-007 | OVERLAY KING STREET | | | | 15.0 CO | | | | | | | 15.0 |
| PW-R-007 | OVERLAY KINGSTON ST | | | 9.0 CO | | | | | | | | 9.0 |
| PW-R-007 | OVERLAY LIBBY ABE | | | 40.0 CO | | | | | | | | 40.0 |
| PW-R-007 | OVERLAY LOCUST STRE | | | 25.0 CO | | | | | | | | 25.0 |
| PW-R-007 | OVERLAY LONGWOOD RO | | | | 23.0 CO | | | | | | | 23.0 |
| PW-R-007 | OVERLAY LOTHROP ROA | | | | 30.0 CO | | | | | | | 30.0 |
| PW-R-007 | OVERLAY MAPLE RIDGE | | | 39.0 CO | | | | | | | | 39.0 |
| PW-R-007 | OVERLAY MAPLE STREE | | | 4.0 CO | | | | | | | | 4.0 |
| PW-R-007 | OVERLAY MARTIN ROAD | | | 43.0 CO | | | | | | | | 43.0 |
| PW-R-007 | OVERLAY MIDDLESEX A | | | | 61.0 CO | | | | 43.0 CO | | | 104.0 |
| PW-R-007 | OVERLAY OAK STREET | | | | | 39.0 CO | | | | | | 39.0 |
| PW-R-007 | OVERLAY PARKMAN ROA | | | | | 13.0 CO | | | | | | 13.0 |
| PW-R-007 | OVERLAY PARKVIEW RO | | | 19.0 CO | | | | | | | | 19.0 |
| PW-R-007 | OVERLAY PEARL STREE | 74.0 CO | | 33.0 CO | | | | | | | | 107.0 |
| PW-R-007 | OVERLAY PERKINS AVE | | | 13.0 CO | | | | | | | | 13.0 |
| PW-R-007 | OVERLAY PIERCE STRE | | | | | | 17.0 CO | | | | | 17.0 |
| PW-R-007 | OVERLAY PRESCOTT ST | 100.0 CO | | | | | | | | | | 100.0 |
| PW-R-007 | OVERLAY PROSPECT ST | | | 49.0 CO | | | | | | | | 49.0 |

10.

TOWN OF READING MASSACHUSETTS
 TEN YEAR CAPITAL IMPROVEMENT PROGRAM
 FISCAL YEARS 2003 THROUGH 2012

PAGE 4

| PROJECT | DESCRIPTION | FY03 | FY04 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | TOTAL |
|----------|---------------------|----------|----------|---------|---------|---------|----------|----------|----------|----------|---------|-------|
| PW-R-007 | OVERLAY SELFRIDGE | | | 19.0 CO | | | | | | | | 19.0 |
| PW-R-007 | OVERLAY SHACKFORD R | | | 8.0 CO | | | | | | | | 8.0 |
| PW-R-007 | OVERLAY SHELBY ROAD | | | 17.0 CO | | | | | | | | 17.0 |
| PW-R-007 | OVERLAY SIGSBEE AVE | | | 4.0 CO | | | | | | | | 4.0 |
| PW-R-007 | OVERLAY SOUTH STREE | | | 42.0 CO | | | | | | | | 42.0 |
| PW-R-007 | OVERLAY SPRINGVALE | | | 21.0 CO | | | | | | | | 21.0 |
| PW-R-007 | OVERLAY SPRUCE ROAD | | | | | 10.0 CO | | | | | | 10.0 |
| PW-R-007 | OVERLAY STURGES ROA | | | | | 33.0 CO | | | | | | 33.0 |
| PW-R-007 | OVERLAY TIMBERNECK | | | | | 13.0 CO | | | | | | 13.0 |
| PW-R-007 | OVERLAY VINE STREET | | | | | 56.0 CO | | | | | | 56.0 |
| PW-R-007 | OVERLAY WASHINGTON | 20.0 CO | | | | | | | | | | 20.0 |
| PW-R-007 | OVERLAY WESCROFT RO | | | | 32.0 CO | | | | | | | 32.0 |
| PW-R-007 | OVERLAY WEST STREET | 110.0 CO | | | | | | | | | | 110.0 |
| PW-R-007 | OVERLAY WESTON ROAD | | | | 21.0 CO | | | | | | | 21.0 |
| PW-R-007 | OVERLAY WHITEHALL L | | | | 35.0 CO | | | | | | | 35.0 |
| PW-R-007 | OVERLAY WILLARD ROA | | | | 11.0 CO | | | | | | | 11.0 |
| PW-R-007 | OVERLAY WILLOW STRE | 110.0 CO | | | | | | | | | | 110.0 |
| PW-R-007 | OVERLAY WILSON STRE | | | | 15.0 CO | | | | | | | 15.0 |
| PW-R-007 | OVERLAY WINSLOW ROA | | | | 25.0 CO | | | | | | | 25.0 |
| PW-R-007 | OVERLAY WOBURN STRE | | 708.0 CO | | 64.0 CO | | | | | | | 772.0 |
| PW-R-007 | OVERLAY WOODBINE ST | | | | | 8.0 CO | | | | | | 8.0 |
| PW-R-007 | OVERLAY WOODWARD AV | | | | | 14.0 CO | | | | | | 14.0 |
| PW-R-008 | RECON BAKER ROAD | | | | | | | | 74.0 G | | | 74.0 |
| PW-R-008 | RECON. BANCROFT AVE | | | | | | 61.0 CO | | | | | 61.0 |
| PW-R-008 | RECON. BATCHELDER R | | | | | | 168.0 CO | | | | | 168.0 |
| PW-R-008 | RECON. BEAR HILL RO | | | | | | 102.0 G | | | | | 102.0 |
| PW-R-008 | RECON. BEECH STREET | | | | | 39.0 CO | | | | | | 39.0 |
| PW-R-008 | RECON. BERKELEY STR | | | 110.0 G | | | | | | | | 110.0 |
| PW-R-008 | RECON. BIRCHMEADOW | | | | | | | | 185.0 CO | | | 185.0 |
| PW-R-008 | RECON. BLUEBERRY LA | | | | | | | | | 161.0 G | | 161.0 |
| PW-R-008 | RECON. BOSWELL ROAD | | | | | | | | 75.0 G | | | 75.0 |
| PW-R-008 | RECON. BROOK STREET | | | | | | | 107.0 G | | | | 107.0 |
| PW-R-008 | RECON. CAPE COD AVE | | | | | | 49.0 G | | | | | 49.0 |
| PW-R-008 | RECON. CHAPIN AVE | | | | | | | | | | 62.0 CO | 62.0 |
| PW-R-008 | RECON. COLBURN ROAD | | | | 115.0 G | | | | | | | 115.0 |
| PW-R-008 | RECON. CONDOR ROAD | | | | | | | | | | 46.0 CO | 46.0 |
| PW-R-008 | RECON. COPELAND AVE | | | | 61.0 CO | | | | | | | 61.0 |
| PW-R-008 | RECON. DEERING STRE | | | | | | | | | | | 177.0 |
| PW-R-008 | RECON. EATON STREET | | | | | | | | 177.0 CO | | | 177.0 |
| PW-R-008 | RECON. GILMORE AVE | | | | | | | 182.0 CO | | | | 182.0 |
| PW-R-008 | RECON. HAMPSHIRE RO | | | | 60.0 CO | | | | | | 17.0 CO | 17.0 |
| PW-R-008 | RECON. HILLSIDE ROA | | | | | 69.0 CO | | | | | | 69.0 |
| PW-R-008 | RECON. HOWARD STREE | | | | | | | | 126.0 CO | | | 126.0 |
| PW-R-008 | RECON. INDIAN TREE | | | | | | | | | | 64.0 CO | 64.0 |
| PW-R-008 | RECON. JERE ROAD | | | | | | | | | | 15.0 CO | 15.0 |
| PW-R-008 | RECON. JOSEPH WAY | | | | | | | | 78.0 CO | | | 78.0 |
| PW-R-008 | RECON. JUNIPER CIRC | | | | | | | 48.0 G | | | | 48.0 |
| PW-R-008 | RECON. KIERAN ROAD | | | | | | | | 126.0 CO | | | 126.0 |
| PW-R-008 | RECON. KING STREET | | | | | | | | | 110.0 CO | | 110.0 |
| PW-R-008 | RECON. LAWRENCE ROA | | | | | | | | 93.0 CO | | | 93.0 |
| PW-R-008 | RECON. LINNEA LANE | | | | 94.0 CO | | | | | | | 94.0 |
| PW-R-008 | RECON. MANNING STRE | | | | | 31.0 CO | | | | | | 31.0 |
| PW-R-008 | RECON. MIDDLESEX AV | | | | | | | | | 43.0 CO | | 43.0 |
| PW-R-008 | RECON. MINERAL STRE | | | | | | | | | 99.0 CO | | 99.0 |

11.

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2003 THROUGH 2012

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| PROJECT | DESCRIPTION | FY03 | FY04 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | TOTAL |
|------------------------|---------------------|----------|---------|---------|--------|---------|----------|----------|---------|----------|----------|---------|
| PW-R-008 | RECON. OAKLAND ROAD | | | | | | 314.0 CO | | | | | 314.0 |
| PW-R-008 | RECON. PALMER HILL | | | | | 24.0 G | | | | | | 24.0 |
| PW-R-008 | RECON. PEARL STREET | | | | | | | | | 365.0 CO | | 365.0 |
| PW-R-008 | RECON. PRATT STREET | | | | | | 47.0 CO | | | 82.0 G | | 129.0 |
| PW-R-008 | RECON. PUTNAM ROAD | | | | | 131.0 G | | | | | | 131.0 |
| PW-R-008 | RECON. READING TERR | | | | | | | | | 42.0 G | | 42.0 |
| PW-R-008 | RECON. SANDRA LANE | | | | | 86.0 CO | | | | | | 86.0 |
| PW-R-008 | RECON. SCOTLAND ROA | | | | | | | 140.0 CO | | | | 140.0 |
| PW-R-008 | RECON. SCOUT HILL L | | | | | | | | | 36.0 G | | 36.0 |
| PW-R-008 | RECON. SHADY HILL L | | | | | | | | | | 47.0 CO | 47.0 |
| PW-R-008 | RECON. SOUTH STREET | | | | | | | | | | 264.0 CO | 264.0 |
| PW-R-008 | RECON. STROUT AVE | | | | | 55.0 CO | | | | | | 55.0 |
| PW-R-008 | RECON. SUSAN DRIVE | | | | | | | | | | 95.0 CO | 95.0 |
| PW-R-008 | RECON. TAMARACK ROA | | | | | 99.0 CO | | | | | | 99.0 |
| PW-R-008 | RECON. TANGLEWOOD C | | | | | | | | | | 12.0 CO | 12.0 |
| PW-R-008 | RECON. TEMPLE STREE | | 100.0 G | | | | | | | | | 100.0 |
| PW-R-008 | RECON. TRACK ROAD | | | | | 54.0 CO | | | | | | 54.0 |
| PW-R-008 | RECON. VIRGINIA CIR | | | | | | | | | | 36.0 CO | 36.0 |
| PW-R-008 | RECON. WELLS ROAD | | | | | 30.0 CO | | | | | | 30.0 |
| PW-R-008 | RECON. WEST STREET | 1400.0 G | | | | | | | | | | 1400.0 |
| PW-R-008 | RECON. WILLIAM ROAD | | | | | | | | | 80.0 CO | | 80.0 |
| SUBTOTAL ROAD/STREET | | 3447.0 | 1483.0 | 920.0 | 917.0 | 871.0 | 843.0 | 766.0 | 966.0 | 915.0 | 944.0 | 12072.0 |
| SD-E-001 | Classroom Technolog | 100.0 S | | | 50.0 S | 50.0 S | 100.0 S | 100.0 S | 100.0 A | 100.0 A | 100.0 A | 700.0 |
| SD-E-003 | Wide Area Network | | 50.0 S | 50.0 S | | | | | | | | 100.0 |
| SD-E-004 | Drama Equipment | 20.0 S | | | | | | | | | | 20.0 |
| SD-E-005 | Musical Instr. & Eq | 20.0 S | | | | | | | | | | 20.0 |
| SUBTOTAL SCHOOLS EQUIP | | 140.0 | 50.0 | 50.0 | 50.0 | 50.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 840.0 |
| PW-S-002 | VEHICLES Replace | | | | | | 32.0 E | | 100.0 E | 34.0 E | | 166.0 |
| PW-S-003 | Inflow/Infiltration | 200.0 E | 200.0 E | | | | | | | | | 400.0 |
| PW-S-004 | Seal Sewer Manholes | 10.0 E | | | | | | | | | | 10.0 |
| PW-S-005 | COMPUTER SYS UPGRAD | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | | 54.0 |
| PW-S-006 | Pickups & Vans | | 30.0 E | | | | | | | | | 30.0 |
| PW-S-006 | Replace Backhoe | 100.0 E | | | | | | | | | | 100.0 |
| PW-S-007 | Sewer Station Rehab | 30.0 E | | | 30.0 E | | | | | | | 60.0 |
| PW-S-009 | West/Grove Sewer St | | | | | | | 8.0 E | | | | 8.0 |
| SUBTOTAL SEWER | | 346.0 | 236.0 | 6.0 | 36.0 | 6.0 | 38.0 | 14.0 | 106.0 | 40.0 | | 828.0 |
| PW-W-003 | Water Meter Remote | 150.0 E | | | | | | | | | | 150.0 |
| PW-W-004 | WTP - AERATOR | | | 40.0 E | | | | | | | | 40.0 |
| PW-W-005 | MAIN - "H" STREET L | | | | | | | 100.0 E | | | | 100.0 |
| PW-W-005 | MAIN - AUBURN STREE | | | 135.0 E | | | | | | | | 135.0 |
| PW-W-005 | MAIN - CAUSEWAY TO | | | | | | | 170.0 E | | | | 170.0 |
| PW-W-005 | MAIN - HAVERHILL FR | | 325.0 E | | | 100.0 E | | | | | | 425.0 |
| PW-W-005 | MAIN - HAVERHILL ST | | | | | | | | 70.0 E | | | 70.0 |
| PW-W-005 | MAIN - HOWARD FR. C | | | 400.0 E | | | | | | | | 400.0 |
| PW-W-005 | MAIN - PLEASANT FR | | | | | | | 290.0 E | | | | 290.0 |

12.

TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2003 THROUGH 2012

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| PROJECT | DESCRIPTION | FY03 | FY04 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | TOTAL |
|----------------|---------------------|-----------|---------|---------|-----------|--------|---------|--------|---------|---------|--------|----------|
| PW-W-005 | MAIN - WEST FR PALM | 575.0 E | | | | | | | | | | 575.0 |
| PW-W-005 | WATER MAIN LINING | | | | | | | | | | | 400.0 |
| PW-W-011 | Computer Sys Upgrad | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 6.0 E | 200.0 E | 200.0 E | | 54.0 |
| PW-W-014 | PICKUP TRUCK | 134.0 E | | 72.0 E | | | 121.0 E | | 6.0 E | 6.0 E | | 392.0 |
| PW-W-016 | NEW WATER STORAGE T | | | | 1150.0 ED | | | | | | | 1150.0 |
| PW-W-016 | Storage Tank Inspec | 11.0 E | | | | 9.7 E | | | | | | 20.7 |
| PW-W-022 | WTP - AUTOCLAVE | | 8.6 E | | | | | | | | | 8.6 |
| PW-W-024 | WTP - EMERGENCY GEN | | | | 70.0 E | | | | | | | 70.0 |
| PW-W-026 | WTP - LIME MIXING T | | | | | 15.0 E | | | | | | 15.0 |
| PW-W-027 | WTP - WELL HEAD PRO | 100.0 E | | | | | | | | | | 100.0 |
| PW-W-028 | WTP - REPLACE TAPPI | | | | | | | 6.0 E | | | | 6.0 |
| PW-W-029 | WTP - Interim Impro | 45.5 E | | | | | | | | | | 45.5 |
| PW-W-030 | WTP UPGRADE | 5490.0 ED | | | | | | | | | | 5490.0 |
| PW-W-031 | MWRA BUY-IN | 3432.0 ED | | | | | | | | | | 3432.0 |
| PW-W-032 | WATER CONSERVATION | 250.0 E | 250.0 E | 250.0 E | | | | | | | | 750.0 |
| PW-W-033 | DISTRIBUTION - HIGH | | | | 11.5 E | | 30.0 E | 12.4 E | | | | 53.9 |
| PW-W-034 | DISTRIBUTION - LIME | | | | | 33.9 E | | | | | | 33.9 |
| PW-W-035 | DISRTIBUTION - RAPI | | | | | | | | | 30.0 E | | 30.0 |
| SUBTOTAL WATER | | 10193. | 589.6 | 903.0 | 1237.5 | 164.6 | 157.0 | 584.4 | 276.0 | 301.0 | | 14406.6 |
| YEARLY TOTALS: | | 76356.2 | 11093.6 | 3093.8 | 4788.7 | 1757.7 | 1767.0 | 2140.3 | 2123.0 | 2253.4 | 2406.1 | 107779.8 |

Article 5

Complete renovation of the 1970 areas of RMHS (Science Wing, Library Wing and Field House) and replacement of the 1953 areas with new facilities to include reorganization of interior space to meet all educational program requirements

This proposal is the result of an extensive evaluation of existing physical conditions at RMHS as well as a thorough assessment of educational program space needs. This evaluation, undertaken with the assistance of Flansburgh Associates, Inc. was one of the charges to the School Building Committee (SBC) by Town Meeting on April 25, 2002.

The SBC has made this proposal after extensive review of and public comment on three alternative approaches to address the physical and educational deficiencies identified in this assessment. Alternative approaches included:

1. Complete renovation of the existing facilities, reorganization of interior space to meet all educational program requirements. This option provided that no new space would be constructed.
2. Complete renovation of all existing facilities with the exception of the original arts/industrial arts wing that would be demolished. A new cafeteria would be constructed to connect the 1953 portion of the building with the 1970 library addition. Interior space would be reorganized to meet all educational program requirements.
3. Complete renovation of the 1970 Areas of RMHS (Science Wing, Library Wing and Field House) and replacement of the 1953 areas with new facilities to include reorganization of interior space to meet all educational program requirements.
(The Proposal)

When the project is completed, RMHS will provide the needed facilities for the current and anticipated educational program for a projected student population of as many as 1480 students. This includes the projected high school population (grades 9-12) as well as the RISE pre- school program. The 275,000 square foot completed facility will be approximately 55% renovated space and 45% new space.

Included in the proposal is the substantial upgrading of athletic facilities to include replacement of the football stadium with a new state-of-the-art multi-purpose stadium to support football, soccer and other field sports. Off-street parking will be increased to accommodate more than 550 cars (there are 270 spaces today).

Renovations within existing facilities will include replacement of virtually all mechanical, electrical and plumbing systems. Windows will be replaced with insulating glass; roofs and walls will be repaired to increase thermal efficiency to current codes and standards.

Primary attributes of the Proposal

The Proposal, Option 3, was determined to be the best alternative among the three principally due to the fact that while each option requires extensive construction, the Proposal will result in the least disruption of the ongoing educational program, will not require extensive relocation of students and teachers and will, when completed, provide a more easily managed, lower operating cost facility with spaces designed to match the educational and community needs of the Town of Reading.

The following is an outline of the key attributes of the Proposal:

- **Completed facility: 273,000 SF**
 - **56% Renovated Space, 44% New Construction**
 - **31-33 Months Construction**
 - **\$54 million total cost; \$24.5 million Town of Reading cost**
-
- All elements of the educational program are included and in the proper relationship to other programs (Math is next to Science; Administration is adjacent to the main entry; etc.)
 - All spaces meet MAAB/ADA requirements for accessibility.
 - All classroom spaces meet program space goals.
 - Science Labs, Music, Art and Drama programs will be supported through new and or better facilities, furniture and equipment.
 - Media Center consolidates on one floor, improving control and use.
 - Cafeteria (new construction) creates new school "Commons".
 - Access issues of older facilities are eliminated by consolidation in new space and connection to Field House.
 - Auditorium is replaced with design to serve music and drama use as well as community uses.
 - New separate entry for Auditorium will be created with new adjacent off-street parking. Access control will be improved.
 - Incorporation of structured artificial turf on multipurpose field and one practice field will substantially improve field capacity.
 - Automobile access will be improved by relocating curb cuts onto Oakland Road. Substantial additional parking will be created on site.
 - Demolition and replacement of "1950's building" will increase first cost while reducing long-term maintenance costs.
 - Educational program will not occupy space under construction. Single relocation to new space will be completed after new construction.
 - Administrative Offices will maintain control of primary entrance locations during all phases of construction.
 - Inconvenience/distraction for teachers and students is lower during construction –ala Parker Middle School project.

- Opportunities for Contractor to fail in meeting schedule are lower due to two simpler construction phases. Failure to complete a phase would have no impact on users.

Budget:

| | |
|-----------------------|---------------------|
| Gross SF | 273,000 |
| Construction Cost | \$38,500,000 |
| Contingencies | \$ 6,600,000 |
| Professional Fees | \$ 3,500,000 |
| Furniture & Equipment | \$ 1,500,000 |
| Technology | \$ 2,300,000 |
| Other Project Costs | <u>\$ 1,600,000</u> |
| TOTAL | <u>\$54,000,000</u> |
| SBA Reimbursement | \$29,500,000 |
| Reading Cost | \$24,500,000 |

ESTIMATED EFFECT ON REAL ESTATE TAXES WITH DEBT EXCLUSION OF \$ 53,900,000 FOR HIGH SCHOOL

NOTE: THE FOLLOWING PROJECTIONS ARE BASED ON THE FY '03 VALUATION OF **\$2,837,919,090** AND THE FY '03 TAX RATE OF **\$11.49** PER THOUSAND OF VALUATION

Each \$2,837,919 expenditures = \$1.00 on the tax rate.

Each \$100,000 of additional expenditures = \$.0352 on the tax rate.

Since the tax rate is per thousand dollars of valuation, each \$100,000 increase of expenditures will cost taxpayers \$3.52 per \$100,000 of property valuation.

The average assessment for single family homes is approximately \$355,000.

The effect on the taxpayer of estimated 5 % interest costs of **\$ 1,347,500** for Bond Anticipation Notes (BANS) in the amount of \$ 26,950,000 for the first year of the high school construction project as follows:

- With a \$200,000 value, it would mean an increase of \$ 94.86 in yearly taxes
- With a \$250,000 value, it would mean an increase of \$ 118.58 in yearly taxes
- **With a \$355,000 value, it would mean an increase of \$ 168.38 in yearly taxes**
- With a \$400,000 value, it would mean an increase of \$ 189.73 in yearly taxes
- With a \$450,000 value, it would mean an increase of \$ 213.44 in yearly taxes
- With a \$500,000 value, it would mean an increase of \$ 237.16 in yearly taxes
- With a \$600,000 value, it would mean an increase of \$ 284.59 in yearly taxes
- With a \$700,000 value, it would mean an increase of \$ 332.02 in yearly taxes

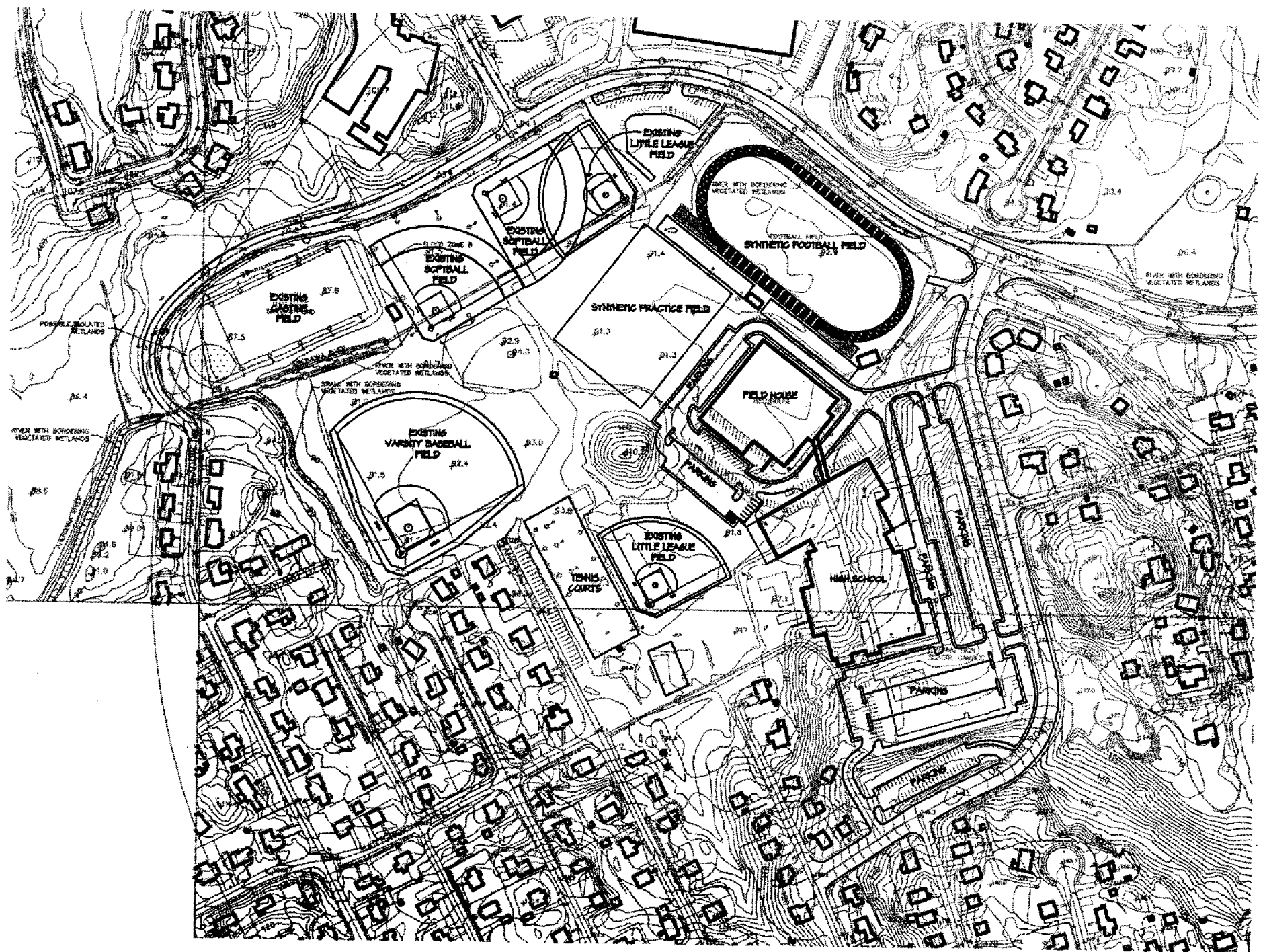
The effect on the taxpayer of estimated 5 % interest costs of **\$ 2,695,000** for Bond Anticipation Notes (BANS) in the amount of \$ 53,900,000 for the second year of the high school construction project as follows:

- With a \$200,000 value, it would mean an increase of \$ 189.72 in yearly taxes
- With a \$250,000 value, it would mean an increase of \$ 237.16 in yearly taxes
- **With a \$355,000 value, it would mean an increase of \$ 336.76 in yearly taxes**
- With a \$400,000 value, it would mean an increase of \$ 379.46 in yearly taxes
- With a \$450,000 value, it would mean an increase of \$ 426.88 in yearly taxes
- With a \$500,000 value, it would mean an increase of \$ 474.32 in yearly taxes
- With a \$600,000 value, it would mean an increase of \$ 569.18 in yearly taxes
- With a \$700,000 value, it would mean an increase of \$ 664.04 in yearly taxes

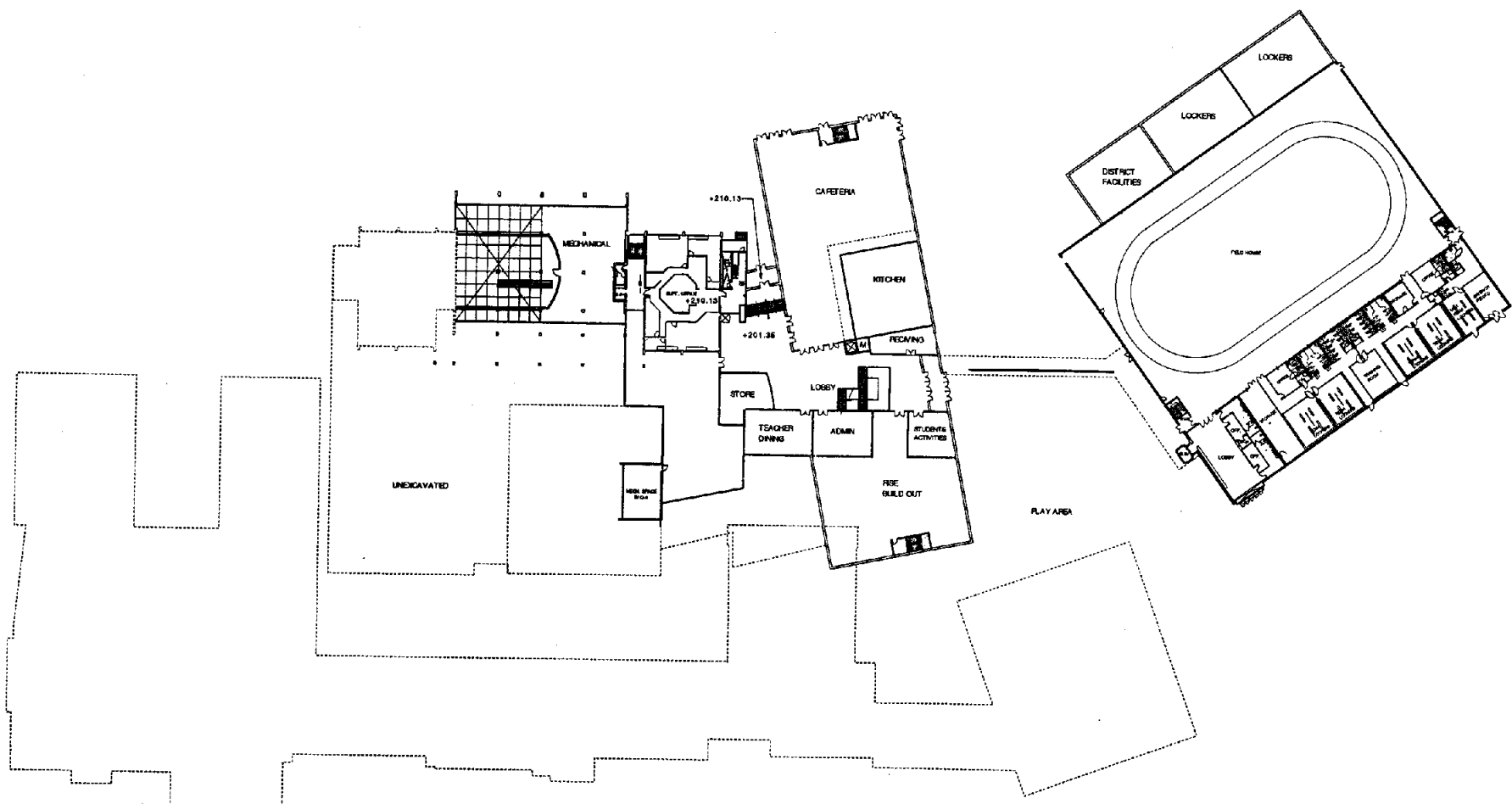
The Town would continue to carry these BANS for five more years as the current law allows. In the eighth year, the Town would permanently bond the \$ 53,900,000. An SBA reimbursement of approximately 54 % of total debt or \$ 2,845,112 would be expected to begin in that year to offset a portion of the debt service. SBA payments would continue for 20 years.

The effect on the taxpayer of the estimated debt service cost of \$5,929,000 in the 8th year less the estimated SBA payment of \$2,845,112 or approximately **\$3,084,000** would be:

- With a \$200,000 value, it would mean an increase of \$ 217.11 in yearly taxes
- With a \$250,000 value, it would mean an increase of \$ 271.39 in yearly taxes
- **With a \$355,000 value, it would mean an increase of \$ 385.37 in yearly taxes**
- With a \$400,000 value, it would mean an increase of \$ 434.22 in yearly taxes
- With a \$450,000 value, it would mean an increase of \$ 488.50 in yearly taxes
- With a \$500,000 value, it would mean an increase of \$ 542.78 in yearly taxes
- With a \$600,000 value, it would mean an increase of \$ 651.34 in yearly taxes
- With a \$700,000 value, it would mean an increase of \$ 759.89 in yearly taxes



19.



First Floor Plan

Reading Memorial High School
 Schematic Design Floor Plans
 December 19, 2002

FLANSBURGH ASSOCIATES
 77 North Washington Street
 Boston, Massachusetts 02114

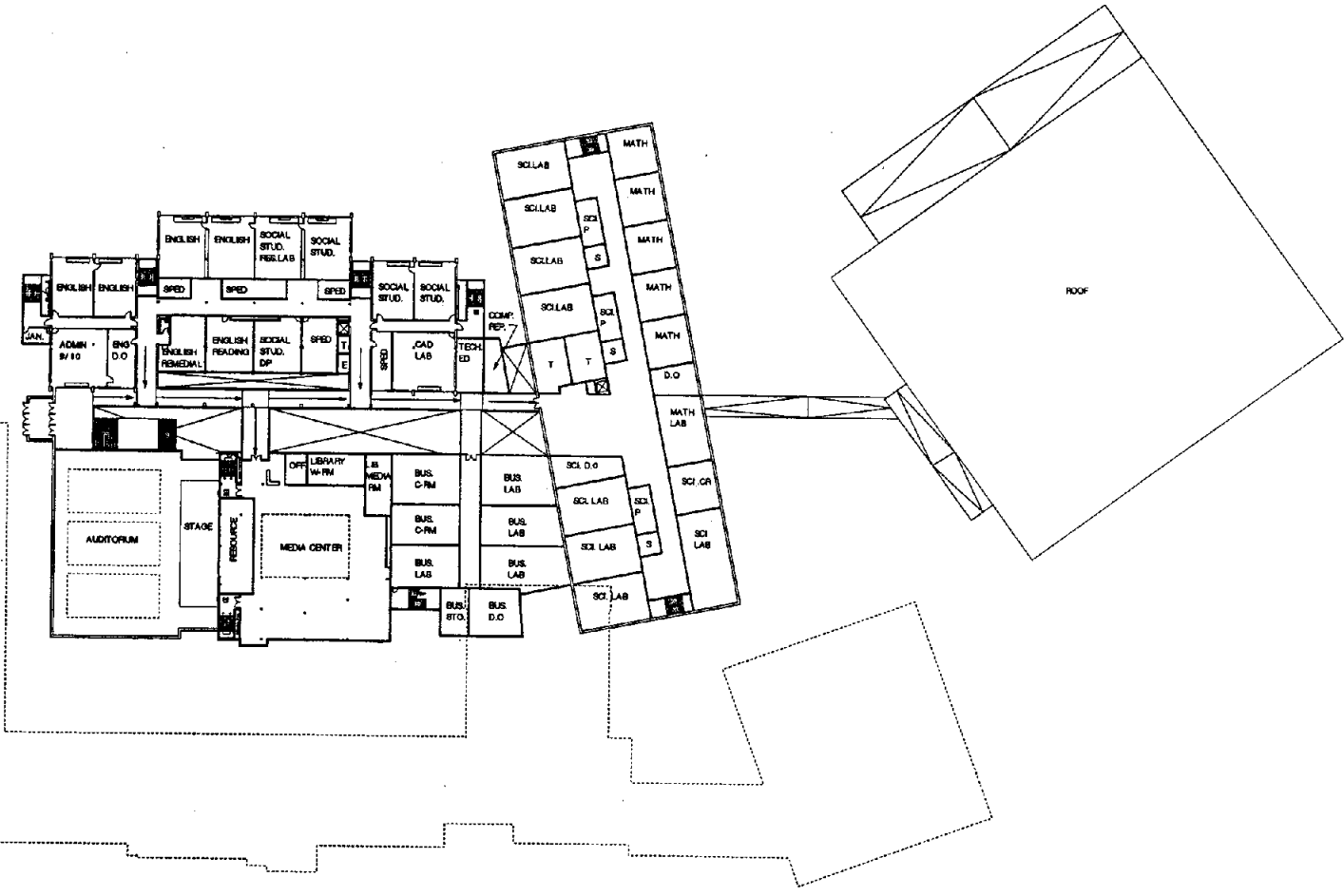
21



Second Floor Plan- Main Entry

Reading Memorial High School
 Schematic Design Floor Plans
 December 19, 2002

FLANSBURGH ASSOCIATES
 77 North Washington Street
 Boston, Massachusetts 02114



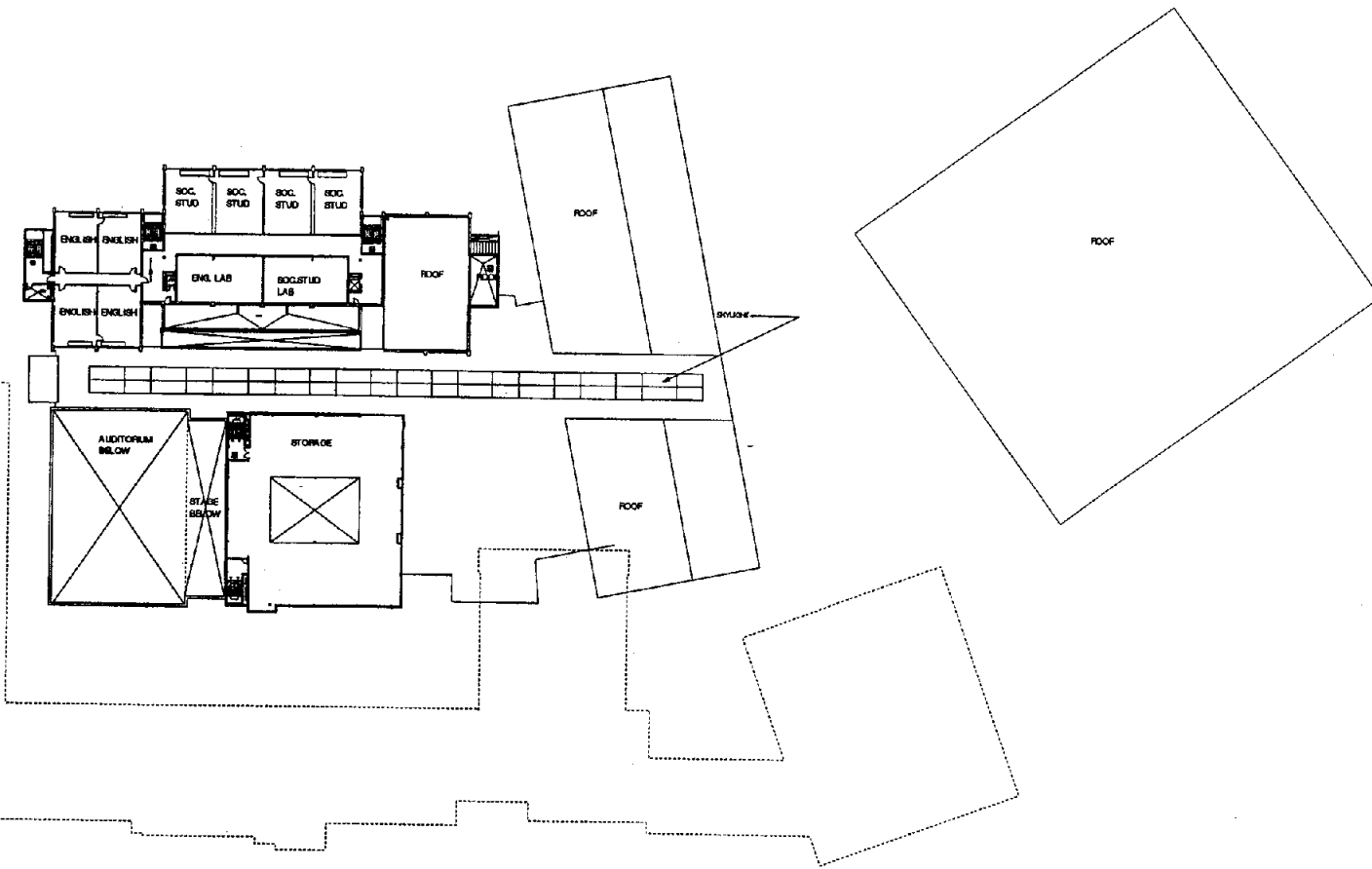
22.



Third Floor Plan

Reading Memorial High School
 Schematic Design Floor Plans
 December 19, 2002

FLANSBURGH ASSOCIATES
 77 North Washington Street
 Boston, Massachusetts 02114



Fourth Floor Plan

Reading Memorial High School
 Schematic Design Floor Plans
 December 19, 2002

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 77 North Washington Street
 Boston, Massachusetts 02114

Article 6

Construction of a new 56,000 sf elementary school off Dividence Road, including furnishings and equipment, landscaping and other site improvements

In 1998, the School Building Committee (SBC) undertook an extensive feasibility study of the elementary school needs of the Town of Reading. This study included an extensive comparison of educational program space needs compared to the classroom and core facilities of Reading's four elementary schools. A key consideration of the study was the commitment of the School Committee, as well as the insistence of the Department of Education, to eliminate the portable classrooms at Barrows and Birch Meadow Schools. This would also address the commitment to return kindergarten to each neighborhood school.

The study determined that the existing elementary schools had a maximum capacity, based on the educational program, of 1700 students. This compares to a 2002 elementary enrollment of 1940 students and a projected 2008 enrollment of between 2240 (Nesdec) and 2060 (Miser).

The study also evaluated four and five school solutions to address the enrollment needs and costs. It was determined that the five school solution was the lowest cost approach to meeting the educational needs of the elementary program. This was due to the fact that core spaces at the existing schools would require extensive additions to accommodate the larger student population. In the case of Birch Meadow and Joshua Eaton, these renovations would not have been reimbursable by SBA.

Town Meeting, in 1998, approved a plan to build the New Elementary School as well as the renovation of and an addition to the Barrows School. A referendum on the Town Meeting vote approved the Barrows project; the new school project was required to be brought back to Town Meeting in 1999. Town Meeting again approved the new elementary school, and a town referendum thereafter confirmed this approval. The projects were both thus approved within the Town of Reading Capital Plan and did not require a Prop. 2 1/2 override vote. The amount approved for the two projects was \$16.2 million. The designs were completed and submitted to the SBA in 2000. Both projects are currently on the approved SBA priority list for funding reimbursement on the basis of the then-in-place rate of 66%. As of the 2003 Priority List, they are numbers 62 and 78 out of a total of 283 projects awaiting funding.

The projects were originally planned for construction in 2001-2003. However, in late 2000, an appeal of the Reading Conservation Commission Order of Conditions, with respect to the new school, necessitated delaying the project(s) until resolved by the DEP and Massachusetts Superior Court. These matters were resolved so as to permit the town to move forward with the New Reading Elementary School in the fall of 2002.

The delays resulting from this series of circumstances has come during a time of significant inflation in construction costs. In order to construct the Proposed project in 2003-2004, an additional \$2.5 million will be required.

The Barrows Project has been modified from the original plans so as not to require additional funding.

Primary attributes of the Proposal

The Proposal will permit the Town of Reading to provide neighborhood elementary schools with kindergartens, art, music and recreational spaces as required by SBA and appropriate to the enrollment at each building. It is anticipated that no elementary children will reside so far from their school as to require bussing. No longer will kindergartners be bussed from one school to another. Special needs students will no longer be taught in former closets or in hallways. All five elementary schools' educational spaces and core facilities will be appropriately sized and balanced to their respective enrollments.

The following is an outline of the key facts of the Proposal:

- **Completed facility: 56,000 SF**
 - **100% New Construction**
 - **16-18 Months Construction**
 - **\$11.6 Million Project Cost**
-
- All elements of the elementary educational program are included. All classroom spaces meet program space goals.
 - Upon completion of the Proposed project and the addition at Barrows School, all temporary modular classrooms will be removed from Reading Elementary Schools.
 - Special needs and core programs (art and music) will have dedicated learning space in the New School as well as *all other* Reading Elementary schools
 - Redistricting will permit the elimination of all elementary school bussing.

Following is a summary of changes in the budgets for the Proposed project as well as the Barrows School. This summary describes the changes in budgets that have been made and which necessitate the funds addressed in this Article:

Project Cost Changes Since July 2000

| | July 2000 | Nov 2002 | Change |
|---|------------------|-----------------|-----------------|
| <u>New Reading Elementary School</u> | | | |
| Building Construction Costs | \$7,355,000 | \$9,490,000 | \$2,135,000 |
| Contingency | \$345,000 | \$465,000 | \$120,000 |
| A&E Redesign Fees / Delay Costs | | | |
| MEP - Energy Code | na | \$55,000 | \$55,000 |
| Structural | na | \$23,000 | \$23,000 |
| Architecture | na | \$79,000 | \$79,000 |
| Project Manager | \$90,000 | \$110,000 | \$20,000 |
| Re-bid Expenses | na | \$40,000 | <u>\$40,000</u> |
| Total | | | \$2,472,000 |

Barrows Elementary School

| | | | |
|-----------------------------|-------------|-------------|-----------------|
| Building Construction Costs | \$4,762,000 | \$5,445,000 | \$683,000 |
| Reduced Square Footage | na | na | (\$783,000) |
| A&E Phasing Costs | na | \$16,000 | \$16,000 |
| Contingency | \$435,000 | \$455,000 | \$20,000 |
| Project Manager | \$110,000 | \$150,000 | \$40,000 |
| Bid Costs | \$20,000 | \$44,000 | <u>\$24,000</u> |
| Total | | | \$0 |

ESTIMATED EFFECT ON REAL ESTATE TAXES WITH DEBT EXCLUSION OF \$ 2,500,000 FOR NEW ELEMENTARY SCHOOL

NOTE: THE FOLLOWING PROJECTIONS ARE BASED ON THE FY '03 VALUATION OF **\$2,837,919,090** AND THE FY '03 TAX RATE OF **\$11.49 PER THOUSAND OF VALUATION**

Each \$2,837,919 expenditures = \$1.00 on the tax rate.

Each \$100,000 of additional expenditures = \$.0352 on the tax rate.

Since the tax rate is per thousand dollars of valuation, each \$100,000 increase of expenditures will cost taxpayers \$3.52 per \$100,000 of property valuation.

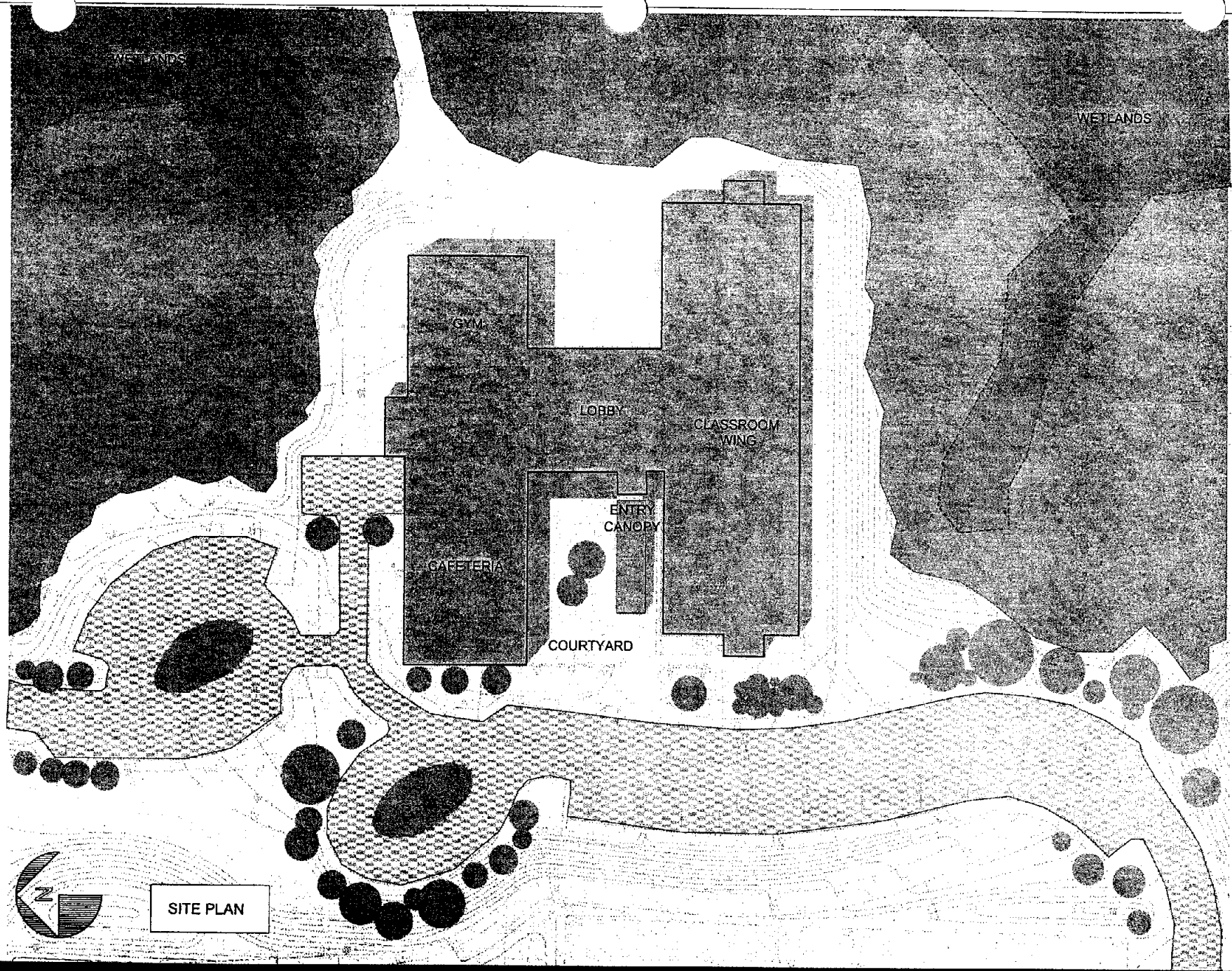
The average assessment for single family homes is approximately \$355,000.

The effect on the taxpayer of estimated 5 % interest costs of \$125,000 for Bond Anticipation Notes (BANS) in the amount of \$ 2,500,000 for the first year of the new school construction project as follows:

- With a \$200,000 value, it would mean an increase of \$ 8.80 in yearly taxes
- With a \$250,000 value, it would mean an increase of \$ 11.00 in yearly taxes
- **With a \$355,000 value, it would mean an increase of \$ 15.62 in yearly taxes**
- With a \$400,000 value, it would mean an increase of \$ 17.60 in yearly taxes
- With a \$450,000 value, it would mean an increase of \$ 19.80 in yearly taxes
- With a \$500,000 value, it would mean an increase of \$ 22.00 in yearly taxes
- With a \$600,000 value, it would mean an increase of \$ 26.40 in yearly taxes
- With a \$700,000 value, it would mean an increase of \$ 30.80 in yearly taxes

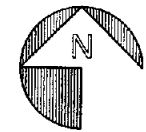
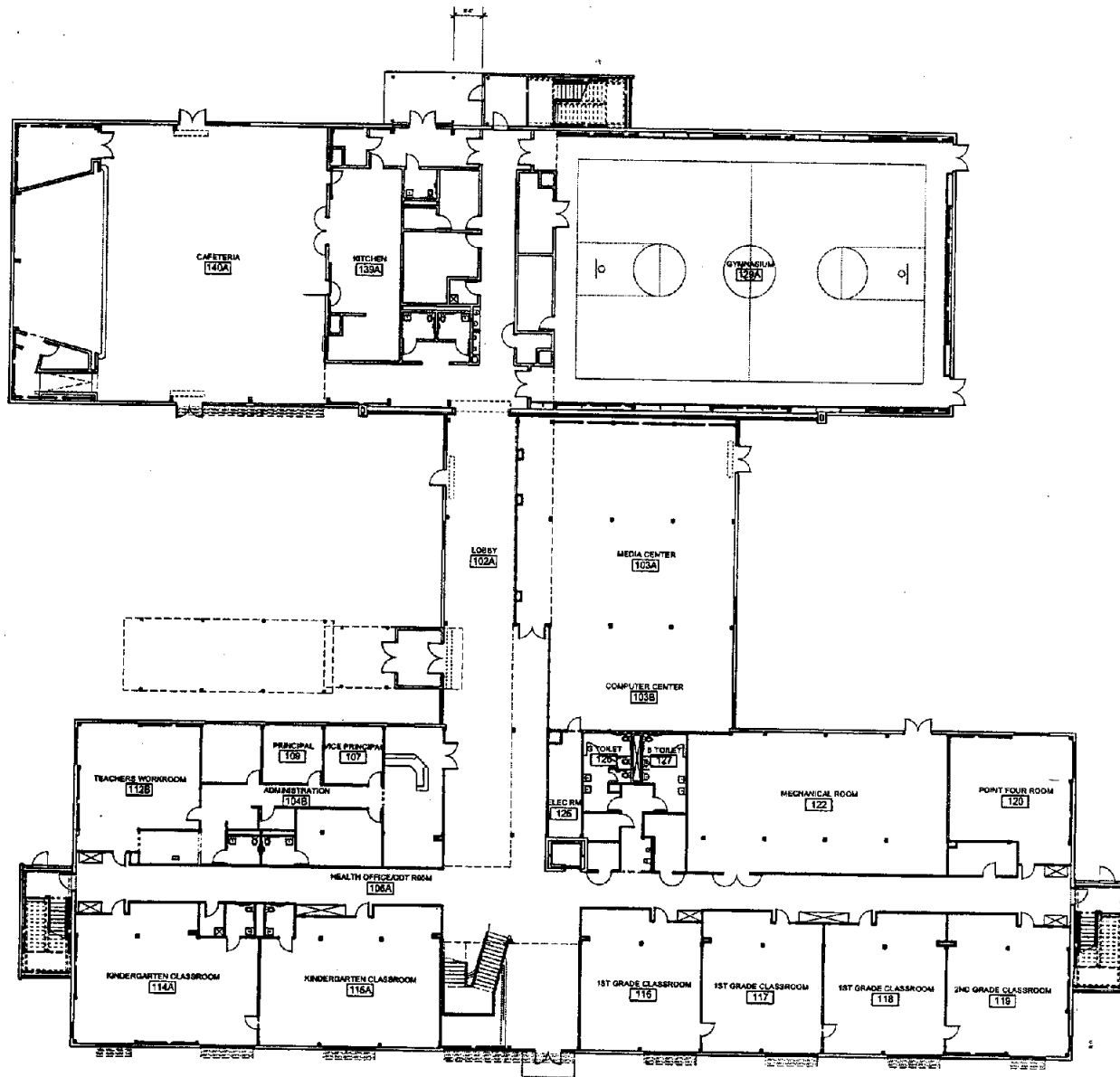
As this borrowing would not be eligible for SBA, the Town would continue to carry these BANS for one more year as the current law allows. In the third year, the Town would permanently bond the \$2,500,000 and the estimated \$387,500 in debt service would effect the taxpayers as follows. The principal and interest would decline gradually over the 10 years of the borrowing.

- With a \$200,000 value, it would mean an increase of \$ 27.28 in yearly taxes
- With a \$250,000 value, it would mean an increase of \$ 34.10 in yearly taxes
- **With a \$355,000 value, it would mean an increase of \$ 48.42 in yearly taxes**
- With a \$400,000 value, it would mean an increase of \$ 54.56 in yearly taxes
- With a \$450,000 value, it would mean an increase of \$ 61.38 in yearly taxes
- With a \$500,000 value, it would mean an increase of \$ 68.20 in yearly taxes
- With a \$600,000 value, it would mean an increase of \$ 81.84 in yearly taxes
- With a \$700,000 value, it would mean an increase of \$ 95.48 in yearly taxes



New Reading Elementary K-5
Reading, Massachusetts
December 19, 2002

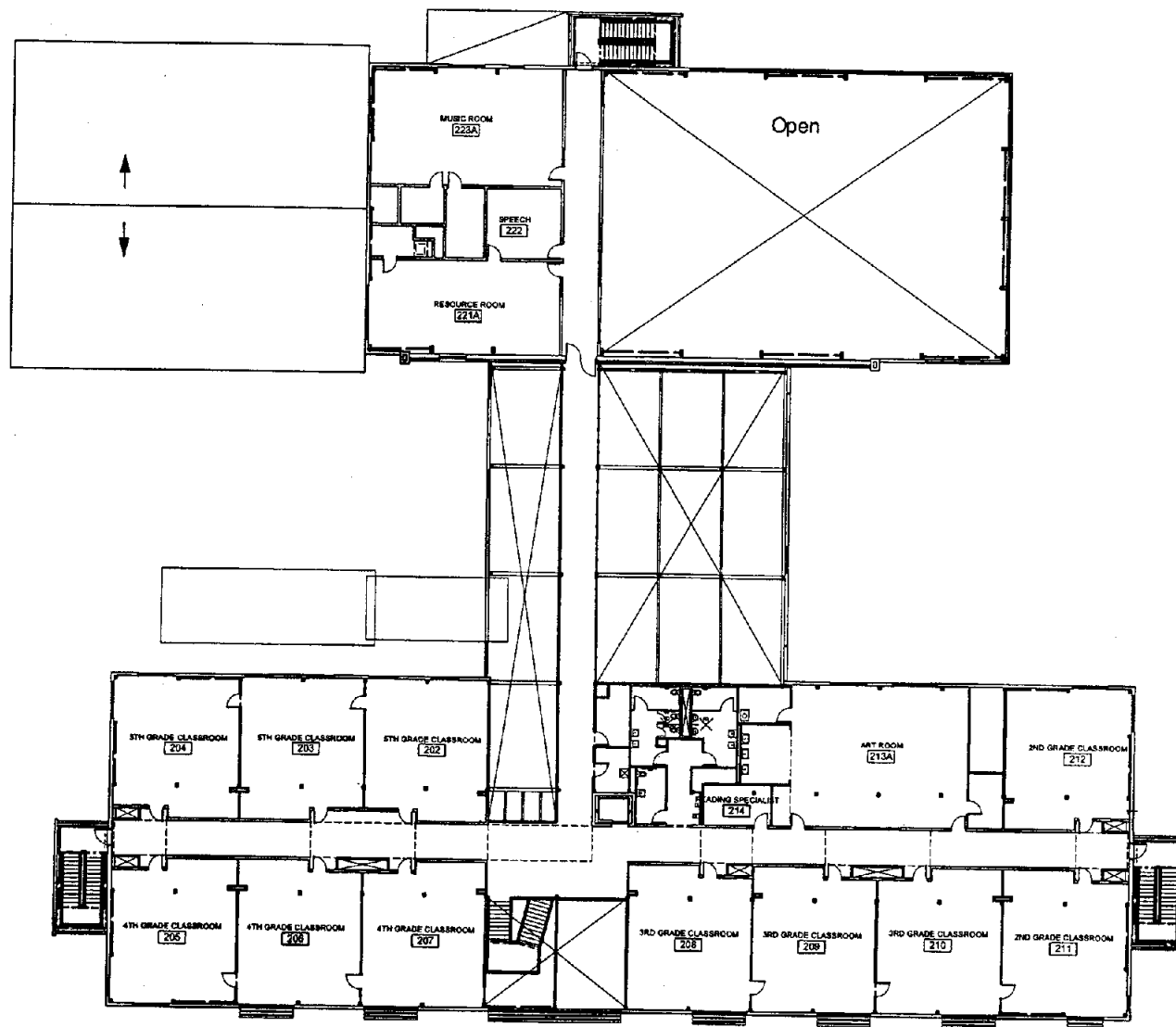
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Boston, Massachusetts 02114



29.

New Reading Elementary K-5
 Reading, Massachusetts
 December 19, 2002

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 77 North Washington Street
 Boston, Massachusetts 0114



Second Floor Plan

New Reading Elementary K-5
 Reading, Massachusetts
 December 19, 2002

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 77 North Washington Street
 Boston, Massachusetts 02114

30.

CONDUCT OF TOWN MEETING

Reading's Town Meeting is conducted in accordance with the rules set down in Article 2 of the Charter and the General Bylaws. Although Robert's Rules of Order is the basic source, a Town Meeting Member need only be familiar with what is contained in the Charter. These notes are intended to outline the major points all Town Meeting Members should know, and which by knowing, will make Town Meeting more understandable.

ORGANIZATION

- ◆ Town Meeting consists of 192 elected members, of which 97 constitute a quorum.
- ◆ There are two required sessions: the Annual Meeting in Spring which is primarily for fiscal matters and acceptance of the annual budget, and the Subsequent Meeting in November. Special Town Meetings may be called at any time that the need arises.
- ◆ There are three main committees which review certain Articles and advise Town Meeting of their recommendations:

Finance for all expenditures of funds;
Bylaw for all bylaw changes; and the
Community Planning and
Development Commission for all
zoning changes.

Their reports are given prior to discussing the motion.

GENERAL RULES OF PROCEDURE

- ◆ The Meeting is conducted through the Warrant Articles which are presented (moved) as motions. Only one motion may be on the floor at a time; however, the motion may be amended. Often two or more Articles which address the same

subject may be discussed together; however, only one is formally on the floor, and each when moved is acted upon individually. Note that the vote on one may influence the others.

- ◆ Members who wish to speak shall rise, state their name and precinct in order to be recognized.
- ◆ A Member may speak for ten (10) minutes but permission must be asked to exceed this limit.
- ◆ Seven (7) Members can question a vote and call for a standing count and twenty (20) can ask for a roll call vote; however, a roll call vote is seldom used because of the time it takes.

PRINCIPAL MOTION ENCOUNTERED AT TOWN MEETING

The following motions are the principal ones used in most cases by Town Meeting to conduct its business. Experience shows that the Members should be familiar with these.

- ◆ **Adjourn:** Ends the sessions, can be moved at any time.
- ◆ **Recess:** Stops business for a short time, generally to resolve a procedural question or to obtain information.

- ◆ **Lay on the Table:** Stops debate with the intention generally of bringing the subject up again later. May also be used to defer action on an Article for which procedurally a negative vote is undesirable. Note that tabled motions die with adjournment.
- ◆ **Move the Previous Question:** Upon acceptance by a two-thirds (2/3) vote, stops all debate and brings the subject to a vote. This is generally the main motion, or
 - ◆ The most recent amendment, unless qualified by the mover. The reason for this as provided in Robert's Rules of Order is to allow for other amendments should they wish to be presented.
- ◆ **Amend:** Offers changes to the main motion. Must be in accordance with the motion and may not substantially alter the intent of the motion. In accordance with Robert's Rules of Order, only one primary and one secondary motion will be allowed on the floor at one time, unless specifically accepted by the Moderator.
- ◆ **Indefinitely Postpone:** Disposes of the Article without a yes or no vote.
- ◆ **Take from the Table:** Brings back a motion which was previously laid on the table.
- ◆ **Main Motion:** The means by which a subject is brought before the Meeting.

- ◆ **Question of Privilege:** Sometimes used to offer a resolution. Should not be used to "steal" the floor.
- ◆ **Point of Order:** To raise a question concerning the conduct of the Meeting.
- ◆ **Point of Information:** To ask for information relevant to the business at hand.

MULTIPLE MOTIONS
SUBSEQUENT (MULTIPLE) MOTIONS

If the subsequent motion to be offered, as distinct from an amendment made during debate, includes material which has previously been put to a vote and defeated, it will be viewed by the Moderator as reconsideration and will not be accepted. If the subsequent motion contains distinctly new material which is within the scope of the Warrant Article, then it will be accepted. An example of this latter situation is successive line items of an omnibus budget moved as a block.

SUBJECT TO THE FOLLOWING
CONSIDERATIONS

- ◆ The maker of any proposed multiple motion shall make their intent known, and the content of the motion to be offered shall be conveyed to the Moderator - prior to the initial calling of the Warrant Article.
- ◆ Once an affirmative vote has been taken on the motion then on the floor - no further subsequent alternative motions will be accepted. (Obviously does not apply to the budget, for example.)

THE FOLLOWING MOTIONS MAY BE USED BY A MEMBER FOR THE PURPOSE NOTED:

- ◆ Also - There can only be one motion on the floor at any one time. You have the ability to offer amendments to the motion that is on the floor. You also have the ability to move for reconsideration.

TOWN OF READING BYLAWS

ARTICLE 2: TOWN MEETINGS

2.1 General

Section 2.1.1

The Annual Town Meeting shall be held on the third Tuesday preceding the second Monday in April of each year for the election of Town officers and for other such matters as required by law to be determined by ballot.

Notwithstanding the foregoing, in any year in which presidential electors are to be elected, the Board of Selectmen may schedule the commencement of the Annual Town Meeting for the same date designated as the date to hold the Presidential Primary.

Section 2.1.2

The polls for the Annual Town Meeting shall be opened at 7:00 a.m. and shall remain open until 8:00 p.m.

Section 2.1.3

All business of the Annual Town Meeting, except the election of such Town officers and the determination of such matters as required by law to be elected or determined by ballot, shall be considered at an adjournment of such meeting to be held at 7:30 p.m. on the second Monday in April, except if this day shall fall on a legal holiday, in which case the Meeting shall be held on the following day or at a further adjournment thereof.

Section 2.1.4

A Special Town Meeting called the Subsequent Town Meeting shall be held on the second Monday in November,

except if this day shall fall on a legal holiday, in which case the Meeting shall be held on the following day.

The Subsequent Town Meeting shall consider and act on all business as may properly come before it except the adoption of the annual operating budget.

Section 2.1.5

Adjourned sessions of every Annual Town Meeting after the first such adjourned session provided for in Section 2.1.3 of this Article and all sessions of every Subsequent Town Meeting, shall be held on the following Thursday at 7:30 p.m. and then on the following Monday at 7:30 p.m. and on consecutive Mondays and Thursdays, unless a resolution to adjourn to another time is adopted by a majority vote of the Town Meeting Members present and voting.

Section 2.1.6

The Board of Selectmen shall give notice of the Annual Subsequent or any Special Town Meeting at least fourteen (14) days prior to the time of holding said Meeting by causing an attested copy of the Warrant calling the same to be posted in one (1) or more public places in each precinct of the Town, and either causing such attested copy to be published in a local newspaper or mailing an attested copy of said Warrant to each Town Meeting Member.

Section 2.1.7

All Articles for the Annual Town Meeting shall be submitted to the Board of Selectmen not later than 8:00 p.m. on the fifth Tuesday preceding the date of election of Town officers unless this day is a holiday in which case the following day shall be substituted.

All Articles for the Subsequent Town Meeting shall be submitted to the Board

of Selectmen not later than 8:00 p.m. on the fifth Tuesday preceding the Subsequent Town Meeting in which action is to be taken, unless this day is a holiday, in which case the following day shall be substituted.

Section 2.1.8

The Board of Selectmen, after drawing a Warrant for a Town Meeting, shall immediately deliver a copy of such Warrant to each Member of the Finance Committee, the Community Planning and Development Commission, the Bylaw Committee and the Moderator.

2.2 Conduct of Town Meetings

Section 2.2.1

In the conduct of all Town Meetings, the following rules shall be observed:

Rule 1: A majority of the Town Meeting Members shall constitute a quorum for doing business.

Rule 2: All Articles on the Warrant shall be taken up in the order of their arrangement in the Warrant, unless otherwise decided by a majority vote of the Members present and voting.

Rule 3: Prior to debate on each Article in a Warrant involving the expenditure of money, the Finance Committee shall advise the Town Meeting as to its recommendations and the reasons therefor.

Rule 4: Prior to debate on each Article in a Warrant involving changes in the Bylaws, the Bylaw Committee shall advise the Town Meeting as to its recommendations and the reasons therefor.

Rule 5: Every person shall stand when speaking, shall respectfully address the

Moderator, shall not speak until recognized by the Moderator, shall state his name and precinct, shall confine himself to the question under debate and shall avoid all personalities.

Rule 6: No person shall be privileged to speak or make a motion until after he has been recognized by the Moderator.

Rule 7: No Town Meeting Member or other person shall speak on any question more than ten (10) minutes without first obtaining the permission of the Meeting.

Rule 8: Any inhabitant of the Town may speak at a Town Meeting having first identified himself to the Moderator as an inhabitant of the Town. No inhabitant shall speak on any question more than five (5) minutes without first obtaining the permission of the Meeting. Inhabitants shall be given the privilege of speaking at Town Meetings only after all Town Meeting Members who desire to speak upon the question under consideration have first been given an opportunity to do so.

Rule 9: Members of official bodies who are not Town Meeting Members shall have the same right to speak, but not to vote, as Town Meeting Members on all matters relating to their official bodies.

Rule 10: No speaker at a Town Meeting shall be interrupted except by a Member making a point of order or privileged motion or by the Moderator.

Rule 11: Any person having a monetary or equitable interest in any matter under discussion at a Town Meeting and any person employed by another having such an interest, shall disclose the fact of his interest or his employer's interest before speaking thereon.

Rule 12: The Moderator shall decide all questions of order subject to appeal to the meeting, the question on which appeal shall be taken before any other.

Rule 13: When a question is put, the vote on all matters shall be taken by a show of hands, and the Moderator shall declare the vote as it appears to him. If the Moderator is unable to decide the vote by the show of hands, or if his decision is immediately questioned by seven (7) or more Members, he shall determine the question by ordering a standing vote and he shall appoint tellers to make and return the count directly to him. On request of not less than twenty (20) Members, a vote shall be taken by roll call.

Rule 14: All original main motions having to do with the expenditure of money shall be presented in writing, and all other motions shall be in writing if so directed by the Moderator.

Rule 15: No motion shall be received and put until it is seconded. No motion made and seconded shall be withdrawn if any Member objects. No amendment not relevant to the subject of the original motion shall be entertained.

Rule 16: When a question is under debate, no motion shall be in order except (1) to adjourn, (2) to lay on the table or pass over, (3) to postpone for a certain time, (4) to commit, (5) to amend, (6) to postpone indefinitely or (7) to fix a time for terminating debate and putting the question, and the aforesaid several motions shall have precedence in the order in which they stand arranged in this Rule.

Rule 17: Motions to adjourn (except when balloting for offices and when votes are being taken) shall always

be first in order. Motions to adjourn, to move the question, to lay on the table and to take from the table shall be decided without debate.

Rule 18: The previous question shall be put in the following form or in some other form having the same meaning:

"Shall the main question now be put?," and until this question is decided all debate on the main question shall be suspended. If the previous question be adopted, the sense of the meeting shall immediately be taken upon any pending amendments in the order inverse to that in which they were moved except that the largest sum or the longest time shall be put first, and finally upon the main question.

Rule 19: The duties of the Moderator and the conduct and method of proceeding at all Town Meetings, not prescribed by law or by the Rules set forth in this Article, shall be determined by the rules of practice set forth in Robert's Rules of Order Revised so far as they may be adapted to Town Meetings.

Section 2.2.2

It shall be the duty of every official body, by a Member thereof, to be in attendance at all Town Meetings for the information thereof while any subject matter is under consideration affecting such official body.

Section 2.2.3

All committees authorized by Town Meeting shall be appointed by the Moderator unless otherwise ordered by a vote of the Members present and voting. All committees shall report as directed by the Town Meeting.

If no report is made within a year after the appointment, the committee shall be

discharged unless, in the meantime, the Town Meeting grants an extension of time. When the final report of a committee is placed in the hands of the Moderator, it shall be deemed to be received, and a vote to accept the same shall discharge the committee but shall not be equivalent to a vote to adopt it.

Section 2.2.4 Motion to Reconsider

2.2.4.1 A motion to reconsider any vote must be made before the final adjournment of the Meeting at which the vote was passed but such motion to reconsider shall not be made at an adjourned meeting unless the mover has given notice of his intention to make such a motion, either at the session of the meeting at which the vote was passed or by written notice to the Town Clerk within twenty-four (24) hours after the adjournment of such session.

When such motion is made at the session of the meeting at which the vote was passed, said motion shall be accepted by the Moderator but consideration thereof shall be postponed to become the first item to be considered at the next session unless all remaining Articles have been disposed of, in which case reconsideration shall be considered before final adjournment. There can be no reconsideration of a vote once reconsidered or after a vote not to reconsider. Reconsideration may be ordered by a vote of two-third (2/3) of the votes present.

Arguments for or against reconsideration may include discussion of the motion being reconsidered providing such discussion consists only of relevant facts or arguments not previously presented by any speaker.

2.2.4.2 The foregoing provisions relating to motions to reconsider shall not apply to any such motion made by

the Board of Selectmen and authorized by the Moderator as necessary for the reconsideration of actions previously taken by Town Meeting by reason of State or Federal action or inaction or other circumstances not within the control of the Town or Town Meeting.

In the event such a motion to reconsider is made and authorized, said motion may be made at any time before the final adjournment of the Meeting at which the vote was passed, said motion may be made even if the vote was already reconsidered, or was the subject of a vote not to reconsider and reconsideration may be ordered by a vote of two-thirds (2/3) of the votes present.

2.2.4.3 Notice of every vote to be reconsidered at an adjourned Town Meeting shall be posted by the Town Clerk in one (1) or more public places in each precinct of the Town as soon as possible after adjournment, and he shall, if practicable, at least one (1) day before the time of the next following session of said Adjourned Meeting, publish such notice in some newspaper published in the Town.

Said notice shall include the vote to be reconsidered and the place and time of the next following session of said Adjourned Meeting. The foregoing notice provisions shall not apply when a motion to reconsider any Town Meeting action is made publicly at Town Meeting before the adjournment of any session of any Adjourned Town Meeting.

Section 2.2.5

The Selectmen shall, at each Annual Town Meeting, give to the Members information of the State of the Town.

Section 2.2.6

The Town Meeting Members and Town Meeting Members-Elect from each

precinct shall hold an annual precinct meeting after the Annual Town Election but before the convening of the business sessions of the Annual Town Meeting.

The purpose of the meeting shall be the election of a Chairman and a Clerk and to conduct whatever business may be appropriate. Chairman shall serve no more than six (6) consecutive years in that position. Additional precinct meetings may be called by the Chairman or by a petition of six (6) Town Meeting Members of the precinct.

Section 2.2.7 Removal of Town Meeting Members

2.2.7.1 The Town Clerk shall mail, within thirty (30) days after the adjournment sine die of a Town Meeting, to every Town Meeting Member who has attended less than one half (1/2) of the Town Meeting sessions since the most recent Annual Town Election, a record of his attendance and a copy of Section 2-6 of the Charter.

2.2.7.2 Town Meeting Members of each precinct shall consider at a precinct meeting to be conducted in accordance with Section 2.2.6 of these Bylaws and Section 2-6 of the Charter, preceding the consideration of the Article placed upon the Annual Town Meeting Warrant in accordance with Section 2-6 of the Charter, the names of Town Meeting Members in that precinct appearing on said Warrant Article and adopt recommendations to Town Meeting as to what action should be taken regarding each such Member. The Chairman of each precinct or his designee shall make such recommendations along with supporting evidence and rationale to Town Meeting.

2.2.7.3 The names of the Members subject to removal in accordance with Section 2-6 of the Charter shall be grouped by precinct in the Warrant Article required by said Section.

Section 2.2.8 Meetings During Town Meeting

No appointed or elected board, commission, committee or other entity of Town Government shall schedule or conduct any hearing, meeting or other function during any hours in which an Annual, Subsequent or Special Town Meeting is in session or is scheduled to be in session.

Any such board, commission or committee which schedules or holds a meeting or hearing on the same calendar day but at a time prior to a session of Town Meeting shall adjourn or recess not less than five (5) minutes prior to the scheduled session of Town Meeting.

Any board, commission or committee may, at the opening of any session of Town Meeting, present to that Town Meeting an instructional motion requesting an exemption from this Bylaw and asking that Town Meeting permit it to meet at a date and hour at which a future session of Town Meeting is scheduled and may present reasons for Town Meeting to give such permission.

Notwithstanding the foregoing, any board, commission or committee which meets the requirements of Section 23B of Chapter 39 of the General Laws concerning emergency meetings may, upon meeting such requirements, conduct such a meeting or hearing at a time scheduled for a Town Meeting.