

RMLD



Reading Municipal Light Department
RELIABLE POWER FOR GENERATIONS

230 Ash Street
P.O. Box 150
Reading, MA 01867-0250

Tel: (781) 944-1340
Fax: (781) 942-2409
Web: www.rml.com

April 10, 2002

Raymond Porter
64 Berkeley St.
Reading, MA 01887

Dear Ray,

As we discussed in our original conversation, the Reading Municipal Light Department (RMLD) contracts with a private firm, Energy New England, for our commercial audits.

Energy New England in conjunction with the RMLD will conduct an onsite meeting with the customer to determine the cost of the audit, the best approach to the audit, and the number of days that will be needed for the audit.

The RMLD picks up two thirds of the cost of the audit with the customer paying for the remaining one third.

Once approval has been received by the authorizing committee, Energy New England will schedule the energy evaluation.

A customized site-specific report will be generated. The report will be unbiased, with no references to specific brand named products.

The report will feature sections for energy efficiency opportunities for lighting, HVAC, building shell, and motors.

The report will also include complete color charts of fuel usage over the most recent twelve-month period, end uses broken down by percentages and a complete inventory section of all major energy uses.

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Energy New England has new state of the art energy evaluation software. The focus is to provide accurate unbiased cost savings information to the customer.

If you have any questions, please do not hesitate to call me.

Sincerely,

Town of Reading Municipal
Light Department

A handwritten signature in cursive script that reads "Joe Bilicki".

Joe Bilicki
Key Accounts Manager,
Commercial Accounts

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April 2, 2002

Raymond Porter
64 Berkeley St.
Reading, MA 01887

Dear Ray,

Enclosed you will find the full Energy Reduction Report for Reading High School. As you will notice, this report dates back to December 1993, and was done by an energy-auditing firm.

Recommendations were made and I am, told that the Reading Light Department assisted in having motion sensors installed in the girl's and boy's bathrooms. You will find that the information is dated, but I am sure that the material on the existing lighting is probably the same.

There now is a lot more material available about energy efficient lighting, which I am sure you will find helpful on the following web pages:

<http://www.ftc.gov/bcp/online/pubs/products/ffclight.htm>

<http://www.beenergywise.com/>

<http://www.eren.doe.gov/erec/factsheets/eelight.html>

<http://www.energyguide.com/default.asp>

I look forward to talking with you in the future, and if there is anything I can help you with please do not hesitate to call me at 781-942-6426.

Sincerely,

Town of Reading Municipal
Light Department

Joe Bilicki
Key Accounts Manager,
Commercial Accounts