

Timothy R. Twomey
23 California Road
Reading, MA 02138

6 January 2003

Ms. Cheryl Johnson
Town Clerk
Town of Reading

Mr. William Griset
Chair
Reading School Committee

Mr. Russell Graham
Chair
Reading School Building Committee

Re: Chapter 268A, Section 23(B)(3) Disclosure

Dear Ms. Johnson, Mr. Griset and Mr. Graham:

As you know, I am an elected member of the Reading School Committee, and the School Committee's appointed member to the Reading School Building Committee.

I am also a principal of and the chief administrative officer and general counsel to Shepley Bulfinch Richardson and Abbott Incorporated, a 180 person architectural firm located in Boston, Massachusetts.

As you are aware, on or about 30 May 2002 the Reading School Building Committee selected Flansburgh Associates as architect for the Schematic Design of the Reading Memorial High School project. Mr. Sid Bowen, a principal of Flansburgh Associates, is a principal for the high school project.

Subsequent to Flansburgh Associates' selection as architect, and as a result of the efforts of an independent personnel recruiter retained by my firm, my firm hired Mr. Bowen's spouse, an architect, as an employee on 2 September 2002. I was not involved in any manner in the recruitment or selection of Mr. Bowen's spouse.

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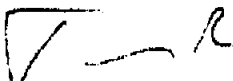
I have also recently become aware that in the last few months my firm has hired the son of an owner of Tappe Associates, Inc., a Boston architectural firm, as a model builder employee of my firm. Tappe Associates, Inc., was one of the firms who submitted a proposal for the Schematic Design of the Reading Memorial High School project. Again, I was not involved in any manner in this individuals employment with my firm.

It appears reasonable to me that both Flansburgh Associates and Tappe Associates, Inc., may submit proposals to the Reading School Committee in connection with the anticipated completion of the High School project should Town Meeting and the voters approve of the debt exclusion override on 13 January and 25 February, 2003, respectively.

I do not believe, and it is my position, that my firm's retention of these two individuals in any way poses a conflict of interest in connection with my role as a member of either the Reading School Committee or the Reading School Building Committee, and, as a member thereof, does not prohibit my participation in the anticipated upcoming architect selection process.

I have spoken with an attorney at the State Ethics Commission who concurs in this position.

Sincerely,



Timothy R. Twomey

