



READING PUBLIC SCHOOLS
Administration Offices

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Mrs. Kendra J.G. Cooper
20 Covey Hill Road
Reading, Massachusetts 01867

Dear Mrs. Cooper,

In your memorandum to me dated April 17, 1997 you requested access to the *Maintenance Schedules for the seven schools in Reading*.

I must inform you that these maintenance schedules do **not** exist. If you have any questions, please do not hesitate to call me.

Yours truly,

Harry K. Harutunian