



READING PUBLIC SCHOOLS

Administration Offices

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Superintendent

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Associate Superintendent

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TO: Reading School Committee
FROM: Dr. Harry K. Harutunian
DATE: August 27, 1998
TOPIC: Summer Work

Please find attached a memorandum from Jeff Griffin outlining the work that has been done at each of our schools during the summer. I have had many people on the Town's side and in the community compliment us about the amount of work that we have done to improve the quality of the facilities in the Reading Public Schools. I believe that Jeff Griffin has done an outstanding job these past eight months providing the quality leadership for these projects to be completed.

I would encourage each member of the Committee over the next few months to take time to visit our schools and see the work that has been done to improve the school facilities.

If you have any questions, please feel free to contact me.



READING PUBLIC SCHOOLS

Harry K. Harutunian, Ph.D.
Superintendent

62 Oakland Road
Reading, Massachusetts 01867

Jeffery M. Griffin
Director of Facilities

Tel. 781-942-9123 • Fax 781-942-5436

TO: Dr. Harry Harutunian
FROM: Jeffery Griffin
DATE: August 16, 1998
RE: Summer Projects Including Renovations

Alice M. Barrows

Emergency Lighting Battery Replacement
New Furniture
Shampoo Rugs
New Sink in Portable

Birch Meadow

Room Painting	Ceilings
Corridor Painting	Cafeteria Painting
Floor Re-tiling	Complete Roof
Window Replacement	Lighting Retro fitting
Replace Air Condition Unit Front Office	Shampoo Rugs
New Bac-Vac	New Upright Vacuum
New Buffer	Painting
All Corridor, Café, Ceiling in Rms., 13, 14, 15, 22, 21,7,9,10,11,12	
New Floors, Rms. 13,14,22,21,7,8,11, Aids Aids Work Room	

Joshua Eaton

Room Painting	Room Floor Re-Tiling
Gym Floor Redone	Gym Painting
Exterior Doors Painted	Fire Detector Replacement
Shampoo Rugs	12 New Bulletin Boards
420 Ft. Cork Stripping	Painting

2.

Rms., 7,6,5,4,3,2,1, Aids Room & Gym
New rugs for Rms., 6,5,1,& 24
2 Classrooms of Furniture

New Floors, Aidswork, Rms., 6,1,5
New Cork Strip For Corridor 420 ft

J.W. Killam

Plumbing List
3 Air Condition Additions
Plumbing
2 New Upright Vacuums

Glass Replacement
New Furniture
Shampoo Rugs

Coolidge Middle

Start up Renovation Plan

Tech Room Renovation (Paint,
remove welding area, remove
Kiln)

Paint Office
Shampoo Rugs
New Desk for Teacher
5 New AV Screens
3 New Tables
Rework Tech Room
Floor
New Furniture

Remove Old Home Ec Equipment
New Bac-Vacuum
2 New File Cabinets
2 New White Boards
New Room Dividers
Electrical
Paint Walls

Parker Middle

Tile Repairs

RMHS

SIEBE Boiler Project	Corridor Paint
Asbestos Abatement HS Boiler Room	Glass Replacement
Nurses Office Area	Cable Project
Science Chemistry Room Repairs	2 New Air Conditioners Units
Painting Superintendents Office & Rugs from Insurance Money	2 New Buffers
New furniture	2 Upright Vacuums
2 New Water Vacuums	2 New Floor Dryers
2 Bac-Vacuums	Painting Corridor & Lavs, Arts Bldg. Main Office, English Office
Painting Corridor & Lavs, Arts Bldg. Main Office, English Office	New Floors Main Office
New Furniture	
Repaired all buildings	

Town

Outside Field Work for Soccer

Ground Floor

COURT
YARD

BUSINESS
101 102 103 104

105 106 107 108 109 110

BUSINESS

LECTURE HALL
CABLE TV LIBRARY STO
20 21 22 23 24 25 26 27 28 29 30

MATH 301 302 303 304 305 306 307 308 309
SCIENCE
FOREIGN LANGUAGE 311 312 313 314 315

GIRLS LOCKER ROOM 199L
FOCUS 30 31 32 33 34 35

UNDERNEATH

HOME ECONOMICS
110 111 112 113

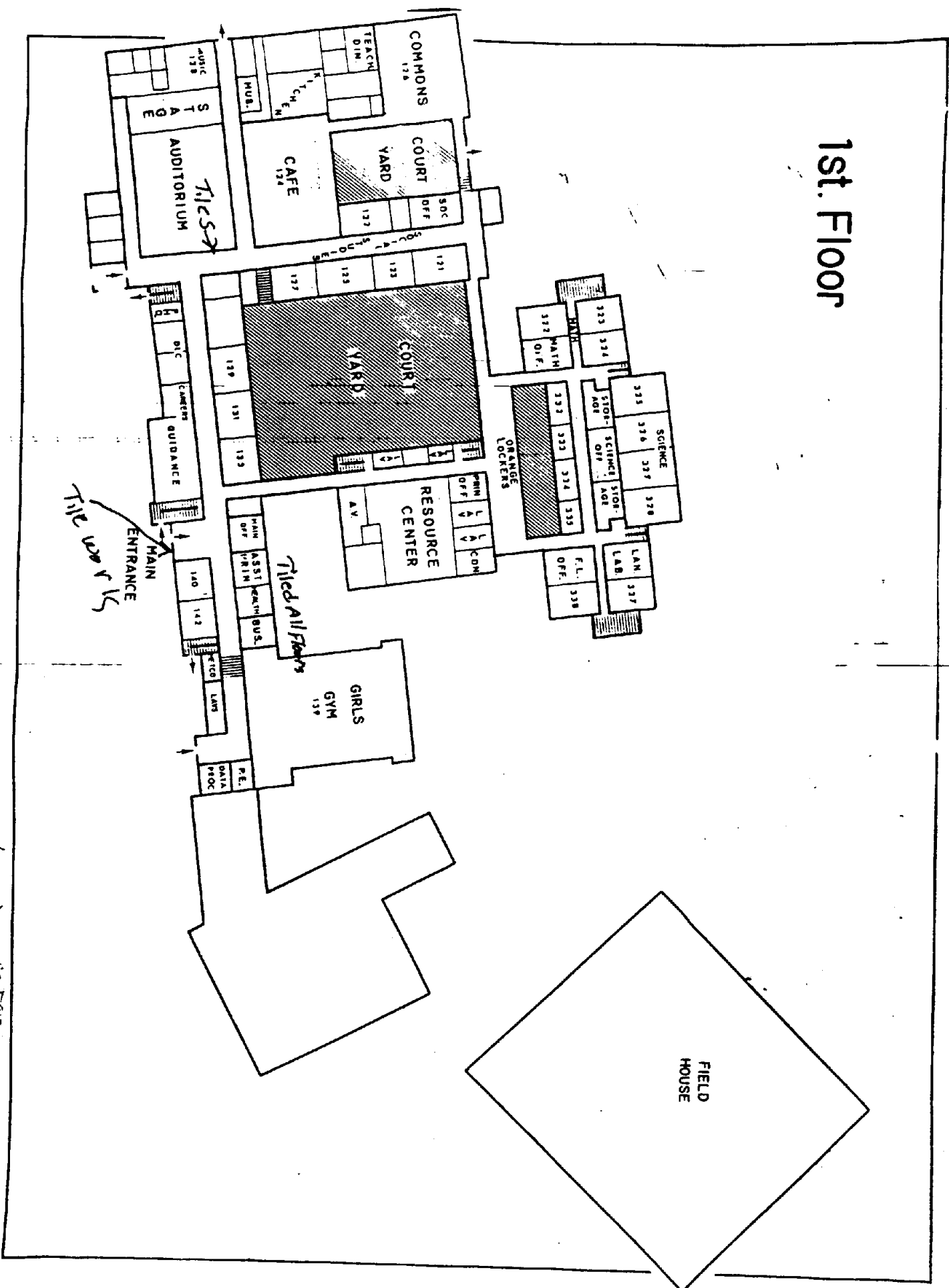
BOILER ROOM
GARAGE
PLAN STO
WOOD SHOP
MAINT.
UNDERNEATH

ARTS
ARTS 40 41 42 43 44 45 46 47 48 49 50
GRAPHICS
LAB
TEST
STUDIO
OFF
METAL SHOP

UNDERNEATH

FIELD HOUSE

1st. Floor



HEAT DETECTOR
PULL STATION IN
EXTENDING SKISS

Tiled in Auditorium

Tiled All Floors

FIELD HOUSE

2nd. Floor

