



The Commonwealth of Massachusetts
William Francis Galvin, Secretary of the Commonwealth
Public Records Division

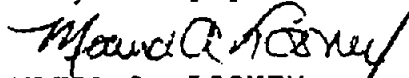
February 21, 2002
SPR02/047

Ms. Bev Zagarri
Reading Public Schools
82 Oakland Road
Reading, MA 01867

Dear Ms. Zagarri:

This letter is to confirm a February 5, 2002 telephone conversation that you had with John Cataldo, a legal intern on my staff. Mr. Cataldo informs me that you have provided Linda Phillips with records responsive to her January 3, 2002 public records request. Specifically, Ms. Phillips requested a copy of the approval letter to Flansburgh to continue for additional scope of work and a copy of the Elementary School Feasibility Study contract. You provided Ms. Phillips with an unsigned copy of the contract. You further informed her that there was no signed contract in your possession and no record of the approval letter to Flansburgh. Accordingly, I will consider this administrative appeal closed. See, G. L. c. 66, § 10(b) (2000 ed.) (Supervisor of Public Records has authority to resolve public records appeals); see also 950 C.M.R. 32.08(2) (appeal process).

Very truly yours,


MAURA A. LOONEY
Acting Supervisor of
Public Records

cc: Linda Phillips

**READING PUBLIC SCHOOLS****ADMINISTRATION OFFICES**

Harry K. Harutunian, Ph.D.
Superintendent

82 Oakland Road, Post Office Box 180
Reading, Massachusetts 01867-0280

Dennis A. Richards
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February 26, 2002

Maura A. Looney
Acting Supervisor of Public Records
Secretary of the Commonwealth
One Ashburton Place
17th Floor
Boston, MA 02108

VIA FACSIMILE: 617 727-5914

Dear Ms. Looney,

As per your request please be advised that after several contacts with our architect, our attorney and our own records there has never been a signed copy of the Feasibility Study contract for the new elementary school.

Your attention to this matter is most appreciated.

Sincerely,

Harry K. Harutunian, Ph.D.
Superintendent of Schools

CC: N. Bowen, Flansburgh Associates
K. Busconi, Gladby Hannah