



華夏文化協會

CHINESE CULTURE CONNECTION INC.

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To: Principal Frank Orlando

From: Mei Hung

Re: Chinese Culture Connection/Reading Schools Agreement

Date: August 3, 1999

Upon receipt Thursday, July 29, 1999 of your undated memo, I tried to reach you by phone but was told that you would be on vacation until tomorrow. The memo you sent is confusing, in light of our conversation (in which you requested that CCC vacate the office space at Reading High by August 23, 1999) and my July 23 letter to you (asking that the need for CCC to vacate be put in writing for CCC Board members).

Last week's memo, apparently in response to my July 23 letter, seems to request unrelated information. Please contact Assist. Superintendent Dennis Richards for documentation of the history of CCC's relationship with Reading Schools. The original agreement with School Committee in 1992 refers to the Assist. Superintendent as CCC's point person; CCC dealt with both Sue Whittle and Dennis Richards in that capacity. Assist. Superintendent Richards should have all the documentation since 1992 that you requested regarding the CCC's workshops-for-space arrangement.

Please clarify the space needs situation at the high school and how it relates to CCC. We are beginning to schedule programs for the 1999-2000 school year and it is important both from a space and program perspective to know where CCC stands.