August 3, 1999

Dennis Richards
Assist. Superintendent
Reading Memorial High School
62 Oakland Rd.
Reading, MA 01867

Dear Mr. Richards:

The Chinese Culture Connection verbally received word on July 21, 1999 from RMHS Principal Orlando that CCC should vacate our small office space at the high school by August 23, 1999. Enclosed is my July 23, 1999 letter to him describing our concerns, problems and questions resulting from this apparent change in the workshops-for-space arrangement that was recommended by former Superintendent Dr. Munnelly and approved by School Committee in 1992.

In response to my July 23 letter, I received on July 29 the enclosed undated memo from Principal Orlando, requesting voluminous background information regarding the relationship between CCC and the Reading School Department, dating back to 1992. I tried to phone Principal Orlando the day I received the memo but was told he is on vacation until tomorrow.
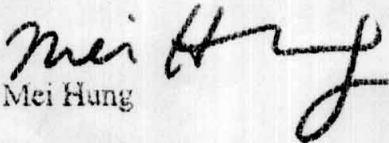
These developments are quite confusing for us at CCC for several reasons:

1. The 1992 agreement designated the Assistant Superintendent as CCC's point person. On a regular basis, CCC dealt first with Sue Wheltle and then you in coordinating program schedules and grant applications. Yet Principal Orlando appears to be the point person now?

2. As the longtime contact person, you should have all the background information requested last Thursday by Principal Orlando. (See enclosed 8/3/99 memo to Orlando)

3. Why is CCC being asked to vacate the small space at Reading High School and with such short notice? CCC believed the space-for-workshops agreement was mutually beneficial for both parties.

In addition, CCC would like to sit down and discuss the Reading Schools projected workshop needs for the 1999-2000 school year, in light for the new Massachusetts

curriculum frameworks. We need to talk about the space situation and clarify the needs of CCC and the Reading Schools.

Sincerely,

Mei Hung

encl.   7/23/99 letter to Orlando
         undated 7/29/99 memo from Orlando
         8/3/99 memo to Orlando