



華夏文化協會

CHINESE CULTURE CONNECTION INC.

62 OAKLAND ROAD, READING, MA 01867

(617) 944-7469  
FAX (617) 944-7866

Harry K. Harutunian  
Superintendent  
Reading Public School  
Reading, MA 01867

March 6, 1998

Dear Dr. Harutunian:

It was a pleasure to see you at the Killam's School's International Event. It was very successful, and as always, we are glad to take part in it.

Enclosed is an invoice in the amount of \$600.00. The CCC, as previously agreed, has waived the regular program fee in exchange for the use of its offices at Reading Memorial High School. However, we request reimbursement for the CCC's supply costs, which other Reading schools have paid us in the past.

Our previous invoice, dated March 4, requested payment in the amount of \$300.00 to cover supply costs for 15 classes, a total of 300 students. After we evaluated the program and the number of students served, we realized that we had provided 19 classes in all, or a total of 400 students.

On our March 4 invoice, you will see that we have given the Killam School a \$600.00 discount, paid from the CCC's Education Fund. In light of the costs incurred by serving a substantial number of additional students, we are forced to request \$600.00 -- \$1,200.00 for 400 students at \$3 per student less the discount of \$600.00 previously described.

As you know, these funds are necessary to the continued financial well-being of the CCC, which provides valuable educational enrichment activities for the Reading schools. As a not-for-profit organization, we cannot afford to absorb these costs, and so, we must respectfully request appropriate reimbursement.

We apologize for any misunderstanding. If you have any questions, please contact me at (781) 944-7469.

Sincerely,

Catherine Wang Hsu  
Executive Director, Chinese Cultural Connection

Chinese Culture Connection, Inc.  
 62 Oakland Rd.  
 Reading, MA 01867  
 Tel: (781) 944-7469  
 Fax: (781) 944-7866

# Invoice

DATE	INVOICE #
3/6/98	25

**BILL TO:**

Reading Public School  
 Supertintendent Office  
 82 Oakland Road  
 Reading, MA 01867

P.O. NUMBER	TERMS	PROJECT

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Event specially designed for Killam School Service including: training and delivery of the program for 400 students, K-5, total of 19 classes On 3/5/98	2,100.00	2,100.00
400	Material Cost	3.00	1,200.00
"Engaging student interest well beyond the class time." - Commented by Dr. Robert J. Munnelly.		<b>TOTAL</b>	\$3,300.00